



Gulf Coast Water Authority  
Board of Directors Regular Meeting  
Minutes  
May 15, 2014

COUNTY OF GALVESTON §  
STATE OF TEXAS §

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, May 15, 2014, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with the duly constituted Board said to wit:

<i>James McWhorter</i>	<i>President</i>
<i>Russell Jones</i>	<i>Vice President</i>
<i>Sue Edrozo</i>	<i>Secretary / Treasurer</i>
<i>Gary Potter</i>	<i>Assistant Secretary / Treasurer</i>
<i>James Cesarini</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Cliff Mock</i>	<i>Director</i>
<i>David Van Riper</i>	<i>Director</i>

*All members were present with the exception of Russell Jones. A quorum was present*

*Also present: Bobby Gervais, Ivan Langford, David Sauer, Bob Webb, Nancy Matthews, John Martinez, James Vanderwater, Renee Dondonay, Randy Jones, Mack Chapman, Robert Upton, Eric Wilson, Abby Crockett, Josh Metcalf, Bennie Jones, Scott Carlson, Darrell Richardson, Rick Gerlach, Lora Marie Bernard*

1. Convene Meeting

*James McWhorter called the meeting to order at 3:00 PM*

2. Conflict of Interest Declarations

*No Conflict of Interest Declarations*

3. Requests to Address the Board

*No Requests to Address the Board*

4. Managers' Report

## 5. Board Committees

- Engineering Committee

*The Engineering Committee met on May 8, 2014. James McWhorter, Sue Edrozo and James Cesarini were present. The committee discussed the Feasibility Study of the Reservoir Bypass Canal, HV Engineering Contract Increase for work on Industrial Pump Station, May Pump Station Power Center, D. Wagner Construction Annual Maintenance Contract Extension, Drought Contingency Plan and the construction status of various ongoing projects.*

- Safety Committee

*The Safety Committee met on May 8, 2014. Gary Potter and James Cesarini were present. The committee discussed the ongoing Safety Inspections, Reporting Incidents to Management and the Board, Reviewing Incidents with Staff at Safety Meetings and the need of a Full Time Safety Professional.*

- Organization and Planning Committee

*The Organization & Planning Committee met on April 23, 2014. Sue Edrozo, James McWhorter and Russell Jones were present. The committee discussed Water Contracts, the Brazos River Water Master, Water Accounting Plan and Water Conservation Rates.*

## 6. Advisory Committees

- Industrial Advisory Committee

*The Industrial Advisory Committee met on May 7, 2014. The Committee discussed the status of the Brazos River, the current run of the river and the availability of stored water.*

- Mainland Division Operating Advisory Committee

*The Mainland Division Operating Advisory Committee met on May 6, 2014. The committee discussed the status of the Brazos River and contracting Laura Raun to facilitate the creation of a Unified Drought Contingency Plan.*

## 7. Consent Agenda

- a. Accept Minutes from the Board of Directors' Regular Meeting held April 17, 2014.
- ~~b. Discussion and possible action to authorize the General Manager to enter into two (2) Crossing Agreements with the City of Manvel for a potable water line and sanitary sewer pipe crossing the American Canal Lateral 10 located in Brazoria County, Texas and sign the pertinent documents.~~
- c. Discussion and possible action to authorize the General Manager to enter into a Crossing Agreement with Brazoria County Municipal utility District No. 39 for a potable water line crossing the American Canal located in Brazoria County, Texas and sign the pertinent documents.

*Shane Hamilton seconded Cliff Mock's motion to approve Consent Agenda Items A and C. The motion passed unanimously with the exception of Russell Jones who was absent.*

## 8. Old Business

- a. Discussion and possible action to increase authorization to purchase labor and materials through Texas Buy Board contractors for the Electrical Power Center at the William May Pumping Plant and authorization for the General Manager to sign the pertinent documents.

*Gary Potter seconded Ray Holbrook's motion to increase the authorization to purchase labor and materials through Texas Buy Board contractors, Crescent Electric and Crawford Electric Supply, from \$75,000.00 to \$87,000.00 for labor and from \$75,000.00 to \$150,000.00 for materials at the Electrical Power Center at the William May Pumping Plant and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.*

- b. Discussion and possible action to allocate supplemental funds and to extend the term of the contract for an additional 12-months for the Annual Contract for Water Transmission Repairs with D. Wagner Construction, Inc and authorization for the General Manager to sign the pertinent documents.

*Gary Potter seconded Sue Edrozo's motion to approve the allocation of \$320,000.00 for a supplemental allocation and to extend the term of the contract from June 27, 2012 to June 27, 2015 for the Annual Contract for Water Transmission Repairs with Wagner D Construction, Inc and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.*

- c. Discussion and possible action to approve a supplemental work authorization with HV Engineering, LLC for electrical engineering services for the Industrial Pump Station and authorization for the General Manager to sign the pertinent documents.

*Sue Edrozo seconded Gary Potter's motion to approve the additional allocation of \$11,480.00 with HV Engineering, LLC for electrical engineering services for the Industrial Pump Station and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.*

## 9. New Business

- a. Discussion and possible action of Work Authorization FN09-12 with Freese and Nichols, Inc. for a feasibility study for Industrial Reservoir Future Bypass Canal and authorization for the General Manager to sign the pertinent documents.

*David Van Riper seconded Ray Holbrook's motion to approve Work Authorization FN09-12 with Freese and Nichols, Inc. for the Industrial Reservoir Bypass Canal Alternative Analysis for an amount not to exceed \$57,700.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.*

- b. Discussion and possible action on approval of the lowest qualified bids for ammonia, chlorine, ferric sulfate, zinc orthophosphate, polydadmec polymer and copper sulfate and the most appropriate bid for powder activated carbon for use at the Thomas S Mackey Water Treatment Plant and authorization for the General Manager to sign the pertinent documents.

*Shane Hamilton seconded Gary Potter's motion to approve the chemical bids from Airgas for Ammonia at \$0.90 per lb. (1 year contract), DXI for Chlorine at \$0.1936 per lb. (2 year contract), Altivia for Ferric Sulfate at \$0.0619 per lb. (1 year contract), BASF for Polydadmec Polymer at \$0.29 per lb. (1 year contract), Chameleon Industries for Copper Sulfate at \$11.47 per lb. (1 year contract), F2 Industries for Zinc Orthophosphate at \$0.398 per lb. (1 year contract) and Cabot for Powder Activated Carbon at \$0.79 per lb. (1 year contract) for use at the Thomas S Mackey Water Treatment Plant and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.*

- c. Discussion and possible action to approve amendments to the Mainland Water Project Customer Contracts for the following
- i. Sixth Amendment and Supplement to Mainland Water Project Customer Contract between GCWA and Bacliff MUD
  - ii. Sixth Amendment to Mainland Water Project Customer Contract between GCWA and Bayview MUD
  - iii. Second Amendment to Mainland Water Project Customer Contract for South Project between GCWA and The City of La Marque
  - iv. Fourth Amendment to Mainland Water Project Customer Contract between GCWA and The City of La Marque
  - v. Second Amendment to Mainland Water Project Customer Contract for South Project between GCWA and Galveston County MUD No. 12
  - vi. Seventh Amendment and Supplement to Mainland Water Project Customer Contract between GCWA and Galveston County WCID No. 1

*Shane Hamilton seconded David Van Riper's motion to approve the Water Contract Amendments for Bacliff MUD, Bayview MUD, The City of La Marque North Project, The City of La Marque South Project, Galveston County MUD #12 and Galveston County WC&ID #1. The motion passed unanimously with the exception of Russell Jones who was absent*

- d. Discussion and possible action to approve System Raw Water Availability Agreements for the following
- i. System Raw Water Availability Agreement between GCWA and City of Missouri City
  - ii. ~~System Raw Water Availability Agreement between GCWA and Fort Bend County WCID No. 2~~

*Sue Edrozo seconded Shane Hamilton's motion to approve the System Raw Water Availability Agreement between Gulf Coast Water Authority and the City of Missouri City.*

- e. Discussion on proposed modifications to the Drought Contingency Plan

*Ivan Langford explained the pros and cons of the proposed Drought Contingency Plan. He will be presenting the Drought Contingency Plan to municipal and industrial customers over the next few weeks. The plan was referred to Organization and Planning Committee for review as well.*

*The Board retreated into Executive Session at 4:30 PM*

#### 10. Executive Session

*The Executive Session is held in accordance with Texas Open Meeting Act, (Vernon's Civil Statutes) Texas Government Code, Section 551.071 – Consultation with Attorney, to discuss the following:*

- a. Water Contract Negotiations Discussion
- b. Brooks Lake Divers Weir Agreement Discussion

*The Board reconvened into Regular Session at 4:56PM*

#### 11. Adjourn Meeting

*James McWhorter adjourned the meeting at 4:56PM*

Passed and approved this 19<sup>th</sup> day of June, 2014.



*Sue Edrozo 6/25/14*  
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Sue Edrozo  
GCWA Board of Directors Secretary / Treasurer