



Gulf Coast Water Authority
Regular Board Meeting
Minutes
July 18, 2013

COUNTY OF GALVESTON §
STATE OF TEXAS §

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, July 18, 2013, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 Highway 1765, Texas City, Texas with duly constituted members of said Board to wit:

<i>James McWhorter</i>	<i>President</i>
<i>Eric Wilson</i>	<i>Vice President</i>
<i>Rosalyn Sue Edrozo</i>	<i>Secretary / Treasurer</i>
<i>Russell C Jones</i>	<i>Assistant Secretary / Treasurer</i>
<i>James R Cesarini</i>	<i>Director</i>
<i>Bill Eisen</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Gary Potter</i>	<i>Director</i>

All members were in attendance with the exception of Sue Edrozo and James Cesarini. A quorum was present.

Also present: Bobby Gervais, Ivan Langford, Nancy Matthews, George Orum, David Sauer, John Martinez, Mack Chapman, Bob Webb, James Vanderwater, Renee Dondonay, Rafael Ortega, Rick Ramirez, Mark Tomlinson, Bennie Jones, Katie Walker, Rick Gerlach, Joe Manchaca, Philip Taucer, Jason Afinowicz, David VanRiper, Jerry Locke, Cliff Mock, Scott Carlson, Darrell Richardson and David Huang

1. Convene Meeting – *James McWhorter*

James McWhorter called the meeting to order at 3PM.

2. Conflict of Interest Declarations – *James McWhorter*

None

3. Requests to Address the Board - *James McWhorter*

None

4. Consent Agenda

- a. Accept Minutes from the Board of Directors' Retreat held June 14, 2013.
- b. Accept Minutes from the Board of Directors' Regular Meeting held June 20, 2013.
- c. Accept Minutes from the Board of Directors' Special Called Meeting held July 1, 2013.
- d. Accept Minutes from the Board of Directors' Workshop held July 9, 2013.
- e. Discussion and possible action on a Crossing Agreement between Gulf Coast Water Authority and Seaway Crude Pipeline Company, LLC for a crude oil pipeline crossing the American Canal located in Fort Bend County, Texas and authorization for the General Manager to sign the pertinent documents – *Nancy Matthews*

Bill Eisen seconded Eric Wilson's motion to approve the Consent Agenda items. The motion passed unanimously.

5. Managers' Report

- Thomas Mackey Water Treatment Plant – *George Orum*
- Water Treatment Plant Distribution – *Mack Chapman*
- Canal Division – *Mack Chapman*
- Industrial Division – *Mack Chapman*
- Administrative – *David Sauer and Ivan Langford*

6. Board Committees

- Finance and Insurance Committee – *Russell Jones*
- Engineering Committee – *James McWhorter*
- Safety Committee – *James Cesarini*

7. Advisory Committees

- Industrial Advisory Committee – *Darrell Richardson*
- Mainland Division Operating Advisory Committee – *Steve Jefferson*

8. Old Business

- a. 2012 Long Range Water Supply Update - *Ivan Langford*

The Final Report on the Long Range Water Supply was given to the Board. Further research by a consultant into the cost of each alternative will be conducted. The results are expected to be available by December for the Board to make a decision on the options GCWA should pursue.

9. New Business

- a. Discussion and possible action on the purchase of an Agilent Gas Chromatograph and Mass Spectrophotometer for the Thomas S Mackey Water Treatment Plant laboratory and authorization for the General Manager to sign the pertinent documents – *Nancy Matthews*

Bill Eisen seconded Russell Jones motion approving the purchase of an Agilent Gas Chromatograph and Mass Spectrophotometer for the Thomas S Mackey Water Treatment Plant laboratory and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- b. Discussion and possible action on the purchase of a portable pump from the most qualified proposer, based on the competitive sealed proposal method, and authorization for the General Manager to sign the pertinent documents – *James Vanderwater*

Gary Potter seconded Eric Wilson's motion approving the purchase of a 20-inch Tier 3 portable pump from MWI Corporation (sole bidder) contingent upon the ability to obtain air permit and approving the purchase of the 20-inch Tier 4 portable pump if unable to obtain air permit for the Tier 3 portable pump in an amount not to exceed \$197,060.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- c. Discussion and possible action on the rental of generators at the Industrial Pump Station for the remainder of the 2013 Hurricane Season and authorization for the General Manager to sign the pertinent documents – *James Vanderwater*

Bill Eisen seconded Eric Wilson's motion to accept the proposal from Enchanted Rock in an amount not to exceed \$250,000.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- d. Discussion and possible action for a Work Authorization with AARK Engineers which includes Engineering Design Support, Construction Management Services and Construction Inspection for the rehabilitation of a section of 39-inch water transmission line located in the Calder Road right of way between Ervin Street and League City Parkway and authorization for the General Manager to sign the pertinent documents – *James Vanderwater*

Shane Hamilton seconded Bill Eisen's motion approving the Work Authorization with AARK Engineers which includes Engineering Design Support, Construction Management Services and Construction Inspection for the rehabilitation of a section of 39-inch water transmission line located in the Calder Road right of way between Ervin Street and League City Parkway contingent upon the approval from the City of League City on the Interlocal Agreement between League City and Gulf Coast Water Authority and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- e. Discussion and possible action on an Interlocal Agreement between League City and Gulf Coast Water Authority to rehabilitate a section of 39-inch water transmission line located in the Calder Road right of way between Ervin Street and League City Parkway and authorization for the General Manager to sign the pertinent documents – *James Vanderwater*

Shane Hamilton seconded Bill Eisen's motion approving the Interlocal Agreement between League City and Gulf Coast Water Authority to rehabilitate a section of 39-inch water transmission line located in the Calder Road right of way between Ervin Street and League City Parkway and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- f. Discussion and possible action on Water Treatment Plant Low Lift P105 Pump Refurbishment by Standard Alloys, Inc and authorization for the General Manager to sign the pertinent documents – *John Martinez*

Eric Wilson seconded Bill Eisen's motion approving the Water Treatment Plant Low Lift P105 Pump Refurbishment by Standard Alloys, Inc and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- g. Discussion and possible action on updates to Gulf Coast Water Authority's Hurricane Policy – *Ivan Langford*

Eric Wilson seconded Shane Hamilton's motion accepting the updates to the Gulf Coast Water Authority's Hurricane Policy. The motion passed unanimously.

- h. Discussion and possible action on Gulf Coast Water Authority becoming a participating government agency with Galveston County in Pre-Storm Debris Management Services Contract – *Ivan Langford*
Eric Wilson seconded Bill Eisen's motion approving Gulf Coast Water Authority to become a participating government agency with Galveston County in Pre-Storm Debris Management Services Contract. The motion passed unanimously with the exception of Shane Hamilton who was unavailable to vote at the time the motion was made.
- i. Discussion and possible action on the Gulf Coast Water Authority 2013-2014 Rate Order for Raw Water and Treated Surface Water – *Ivan Langford*
Ray Holbrook seconded Eric Wilson's motion approving the Gulf Coast Water Authority 2013-2014 Rate Order for Raw Water and Treated Surface Water. The motion passed unanimously.
- j. Discussion and possible action to authorize the General Manager to make a Senior Call on any of the Authority's Brazos River Water Rights – *Ivan Langford*
Ray Holbrook seconded Gary Potter's motion authorizing the General Manager to make a Senior Call on any of the Authority's Brazos River Water Rights. The motion passed unanimously.
- k. Discussion on Short Term Water Supply Options – *Ivan Langford*
Ivan Langford updated the Board of the Engineering Meeting on August 8, 2013 which would be posted to allow all Board Members to attend for more information from Jonathan Frels on Short Term Water Supply options.
- l. Discussion and possible action on the Gulf Coast Water Authority 2013-2014 Budget – *Bob Webb*
Eric Wilson seconded Bill Eisen's motion approving the Gulf Coast Water Authority 2013-2014 Budget. The motion passed unanimously.

10. Adjourn Meeting – *James McWhorter*

James McWhorter adjourned the meeting at 4:45PM.

Passed and approved this 15th day of August 2013.



Sue Edrozo 8/15/13
Sue Edrozo
Secretary / Treasurer