



Gulf Coast Water Authority
Board of Directors' Regular Meeting
Minutes
November 21, 2013

COUNTY OF GALVESTON §
STATE OF TEXAS §

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, November 21, 2013, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with duly constituted members of said Board to wit:

<i>James McWhorter</i>	<i>President</i>
<i>Eric Wilson</i>	<i>Vice President</i>
<i>Sue Edrozo</i>	<i>Secretary / Treasurer</i>
<i>Russell Jones</i>	<i>Assistant Secretary / Treasurer</i>
<i>Cliff Mock</i>	<i>Director</i>
<i>James Cesarini</i>	<i>Director</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>Gary Potter</i>	<i>Director</i>

All members were in attendance. A quorum was present.

Also present: Bobby Gervais, Ivan Langford, David Sauer, George Orum, Nancy Matthews, John Martinez, James Vanderwater, Mack Chapman, Renee Dondonay, Bob Webb, Will Wilshire, Rick Gerlach, Brenda Smith, Rick Ramirez, Keith Tyner, Scott Carlson, Davin S Huang, Kerry Lackey and Dennis Stark, Darrel Richardson

1. Convene Meeting

James McWhorter called the meeting to order at 3:01 PM.

2. Conflict of Interest Declarations

No Conflicts of Interest.

3. Requests to Address the Board

No Requests to Address the Board

4. Appointment of Gary Potter as Safety Committee Chair

At the request of the current Safety Committee Chair, James Cesarini, James McWhorter appointed Gary Potter as the new Safety Committee Chair.

5. Managers' Report

6. Board Committees

- Engineering Committee

The Engineering Committee met on November 14, 2013. All committee members were present. Jason Afinowicz gave a Long Range Water Supply Study Update and discussed Water Quality Standard Proposals. Jordan Furnans reviewed the results of the Helicopter Surveillance and presented information on the Brazos River Pump Stations meter accuracy. The committee also received a Calder Road Rehabilitation Project Update and reviewed bids on the Industrial Meter Project.

- Safety Committee

The Safety Committee met on November 14, 2013. All committee members were present. A presentation was made on gas monitors for use in checking the air in confined spaces. The committee discussed the incidents which occurred over the last 30 days, the 2014 Safety Slogan Contest entries and the TEEX training.

7. Advisory Committees

- Industrial Advisory Committee

The Industrial Advisory Committee met on November 6th . The committee was updated on the status of the Brazos River and its' reservoirs. The committee will not meet in December 2013.

- Mainland Division Operating Advisory Committee

The Mainland Division Operating Advisory Committee met on November 5th . The committee updated on the status of the Brazos River and its' reservoirs. The committee also discussed the implementation of a Water Conservation Rate Plan.

8. Consent Agenda

- a. Accept Minutes from the Board of Directors' Regular Meeting held October 17, 2013.
- b. Discussion and possible action on the purchase of a Cat D6K2 dozer from Mustang Cat through the BuyBoard and authorization for the General Manager to sign the pertinent documents.
- c. Discussion and possible action on the purchase of four (4) vehicles from the Texas State Comptroller's Office through the state contract and authorization for the General Manager to sign the pertinent documents.
- d. Discussion and possible action on the purchase of a Mack Heavy Equipment Haul Truck from East Texas Mack Sales, LLC through HGAC and authorization for the General Manager to sign the pertinent documents.
- e. Discussion and possible action on the purchase of a Heavy Equipment Haul Trailer from Associated Supply Company Inc. through HGAC Buy and authorization for the General Manager to sign the pertinent documents.

Gary Potter seconded Eric Wilson's motion to approve Consent Agenda Items a-e. The motion passed unanimously.

9. Old Business

- a. Discussion and possible action on a Reclaimed Water Purchase Contract between Gulf Coast Water Authority and the City of Alvin and authorization for the General Manager to sign the pertinent documents.

Ray Holbrook seconded Eric Wilson's motion to approve the Reclaimed Water Purchase Contract between Gulf Coast Water Authority and the City of Alvin and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

10. New Business

- a. Discussion and possible action on the purchase of a new 60-inch Cage Drive Unit for use on either of the 130-foot WesTech Solids Contact Clarifiers (RC #3 and RC #4) from Newman Regency Group and authorization for the General Manager to sign the pertinent documents

Gary Potter seconded Ray Holbrook's motion to approve the purchase of a new 60-inch Cage Drive Unit for use on either of the 130-foot WesTech Solids Contact Clarifiers (RC#3 & RC#4) from Newman Regency Group and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- b. Discussion and possible action on a perpetual 3-Phase Overhead and Underground Blanket Easement between Gulf Coast Water Authority and CenterPoint Energy Houston Electric, LLC, located on the William May Pumping Plant Property in Brazoria County, Texas and authorization for the General Manager to sign the pertinent documents.

Russell Jones seconded Eric Wilson's motion to approve a perpetual 3-Phase Overhead and Underground Blanket Easement between Gulf Coast Water Authority and CenterPoint Energy Houston Electric, LLC, located on the William May Pumping Plant Property in Brazoria County, Texas, contingent upon approval from legal counsel and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- c. Discussion and possible action on four (4) Pipeline Easements between Gulf Coast Water Authority and BridgeTex Pipeline Company, LLC for a pipeline easements across Gulf Coast Water Authority property located in Galveston County, Texas and authorization for the General Manager to sign the pertinent documents.

Russell Jones seconded Eric Wilson's motion to approve four (4) Pipeline Easements between Gulf Coast Water Authority and BridgeTex Pipeline Company, LLC, for a pipeline easements across Gulf Coast Water Authority property located in Galveston County, Texas and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- d. Discussion and possible action of five (5) Crossing Agreements between Gulf Coast Water Authority and BridgeTex Pipeline Company, LLC for a pipeline crossing the Galveston Canal, Industrial Canal, Bayshore Waterline and Industrial Raw Water Line located in Galveston County, Texas and authorization for the General Manager to sign the pertinent documents.

Deferred to December 19, 2013 GCWA Board of Director's Meeting

- e. Discussion and possible action on authorizing the General Manager to award the bid for the Industrial Meter Project

Shane Hamilton seconded Ray Holbrook's motion to authorize the General Manager to award the bid for the Industrial Meter Project. The motion passed unanimously with the exception of James Cesarini who voted against.

- f. Discussion and possible action on the First Amendment to the Interlocal Agreement between the City of League City and Gulf Coast Water Authority to rehabilitate a section of 39-inch water transmission line located in the Calder Road right of way between Ervin Street and League City Parkway and authorization for the General Manager to sign the pertinent documents.

Deferred to December 19, 2013 GCWA Board of Director's Meeting

Discussion and possible action on awarding a construction contract with the selected proposer, based on the competitive sealed proposal method of bidding, for the Calder Road Rehabilitation and authorization for the General Manager to sign the pertinent documents.

Deferred to December 19, 2013 GCWA Board of Director's Meeting

The Board retreated into Executive Session at 4:30 PM

11. Executive Session

The Executive Session is held in accordance with Texas Open Meeting Act, (Vernon's Civil Statutes) Texas Government Code, Section 551.071 – Consultation with Attorney, to discuss the following:

- a. Update on water supply contract negotiations with West Customer Group

The Board reconvened into General Session at 4:58 PM

12. Adjourn Meeting

James McWhorter adjourned the meeting at 4:58 PM.

Passed and approved this 19th day of December, 2013



Sue Edrozo 12/19/13

Sue Edrozo
GCWA Board of Directors Secretary / Treasurer