



Gulf Coast Water Authority  
Board of Directors Regular Meeting  
Minutes  
January 16, 2014

COUNTY OF GALVESTON §  
STATE OF TEXAS §

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, January 16, 2014, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with duly constituted board to wit:

<i>James McWhorter</i>	<i>President</i>
<i>Eric Wilson</i>	<i>Vice President</i>
<i>Sue Edrozo</i>	<i>Secretary-Treasurer</i>
<i>Russell Jones</i>	<i>Assistant Secretary-Treasurer</i>
<i>James Cesarini</i>	<i>Director</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>Gary Potter</i>	<i>Director</i>
<i>Cliff Mock</i>	<i>Director</i>

*A quorum was present.*

*Also present: Ivan Langford, David Sauer, Mack Chapman, George Orum, Nancy Matthews, John Martinez, James Vanderwater, Bob Webb, Renee Dondonay, Bobby Gervais, Josh Metcalf, Rick Ramirez, Scott Carlson, David Huang, Tommy Clark, Gary Struzik, Darrell Richardson*

1. Convene Meeting  
*James McWhorter called the meeting to order at 3:00 PM*
2. Conflict of Interest Declarations  
*No Conflict of Interest Declarations*
3. Requests to Address the Board  
*No Requests to Address the Board*
4. Manager's Reports

5. Board Committees

Engineering Committee

*The Engineering Committee - James McWhorter, James Cesarini, Sue Edrozo and Eric Wilson met on January 9, 2014. The committee discussed the South Hwy 6 Line Locate, Replacement of Check #4 & #5, Clearwell Header Replacement, Long Range Water Supply and received updates on construction projects.*

Safety Committee

*The Safety Committee -Gary Potter, Shane Hamilton and James Cesarini met on January 9, 2014. The committee discussed accidents or incidents in December 2013 (none) the 2013 Safety Audit (should be complete by March or April 2014), Electrical Safety Mats, Arc Study and Flash Suits.*

6. Advisory Committees

Industrial Advisory Committee

*The Industrial Advisory Committee met on January 8, 2014. The committee discussed the status of the Brazos River Basin and received updates for ongoing projects.*

Mainland Division Operating Advisory Committee

*The Mainland Division Operating Advisory Committee met on January 7, 2014. The committee discussed the status of the Water Contracts and received updates on the Water Treatment Plant.*

7. Consent Agenda

- a. Accept Minutes from the Gulf Coast Water Authority Board of Directors' Finance & Insurance Committee Meeting held December 19, 2013.
- b. Accept Minutes from the Gulf Coast Water Authority Board of Directors' Regular Meeting held December 19, 2013.
- c. Discussion and possible action on an Encroachment Agreement with Paul Krieger for an aerobic septic system located within the Authority's canal easement A-1-22, 4306 Colony West Drive, Richmond, Texas and authorization for the General Manager to sign the pertinent documents.
- d. Discussion and possible action on a Crossing Agreement for a free span concrete vehicular bridge with Tejas Avco, Inc. dba Houston Southwest Airport, and authorization for the General Manager to sign the pertinent documents.

*Ray Holbrook seconded Eric Wilson's motion to approve consent agenda items a-d. The motion passed unanimously.*

8. New Business

- a. Discussion and possible action for a Master Agreement for Professional Services with Tolunay-Wong Engineers, Inc. and for Work Authorization TW1401, SH6 Potable Water Line(s) Locate and authorization for the General Manager to sign the pertinent documents.

*Eric Wilson seconded Ray Holbrook's motion to approve a Master Agreement for Professional Services with Tolunay-Wong Engineers, Inc. and for Work Authorization TW1401, SH6 Potable Water Line(s) Locate for an amount not to exceed \$47,780.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.*

- b. Discussion and possible action on the award of contract for the reconstruction of Check 4 and 5 Structures and authorization for the General Manager to sign the pertinent documents  
*Eric Wilson seconded James Cesarini's motion to approve to award a contract for the reconstruction of Check 4 and 5 Structures and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.*
- c. Discussion and possible action on a construction contract for the Clearwell Header Replacement Project at the Thomas S Mackey Water Treatment Plant and authorization for the General Manager to sign the pertinent documents.  
*James Cesarini seconded Eric Wilson's motion to approve a construction contract for the Clearwell Header Replacement Project at the Thomas S Mackey Water Treatment Plant for an amount not to exceed \$114,200.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.*
- d. Discussion and possible action to purchase labor and materials through Texas Buy Board contractors to facilitate the installation of the Electrical Power Center at the William May Pumping Plant and authorization for the General Manager to sign the pertinent documents.  
*Shane Hamilton seconded Gary Potter's motion to approve the purchase of labor and materials through Texas Buy Board contractors to facilitate the installation of the Electrical Power Center at the William May Pumping Plant and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.*

*The Board retreated into Executive Session at 4:22 PM*

9. Executive Session

*The Executive Session is held in accordance with Texas Open Meeting Act, (Vernon's Civil Statutes) Texas Government Code, Section 551.071 – Consultation with Attorney, to discuss the following:*

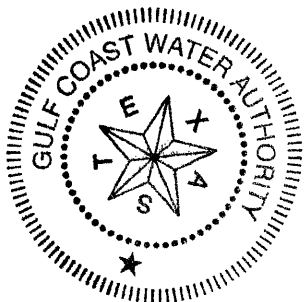
Consult with Attorney on Water Contract Amendments

*The Board reconvened in Regular Session at 4:40 PM.*

10. Adjourn Meeting

*James McWhorter adjourned the meeting at 4:42 PM.*

Passed and approved this 20<sup>th</sup> day of February, 2014.



*Sue Edrozo 2/20/14*

Sue Edrozo  
Secretary - Treasurer