



Gulf Coast Water Authority
Board of Directors Regular Meeting
Minutes
February 20, 2014

COUNTY OF GALVESTON §
STATE OF TEXAS §

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, February 20, 2014, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with duly constituted Board to wit:

<i>James McWhorter</i>	<i>President</i>
<i>Sue Edrozo</i>	<i>Secretary-Treasurer</i>
<i>Russell Jones</i>	<i>Assistant Secretary-Treasurer</i>
<i>James Cesarini</i>	<i>Director</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>Gary Potter</i>	<i>Director</i>
<i>Cliff Mock</i>	<i>Director</i>

A quorum was present.

Also present: Ivan Langford, David Sauer, Mack Chapman, George Orum, Nancy Matthews, John Martinez, James Vanderwater, Bob Webb, Renee Dondonay, Bobby Gervais, Josh Metcalf, Rick Ramirez, Scott Carlson, Tommy Clark, Darrell Richardson, Rick Gerlach, Asher Kazmann, Gene Fisseler, Eric Wilson

1. Convene Meeting

James McWhorter called the meeting to order at 3:00 PM

2. Conflict of Interest Declarations

Cliff Mock declared a Conflict of Interest in regards to Item 9c- Discussion and possible action on approval of the 2014 Irrigation Water Rates.

3. Requests to Address the Board

No Requests to Address the Board

President James McWhorter and General Manager Ivan Langford took a moment to recognize Eric Wilson's service on the Gulf Coast Water Authority Board of Directors and presented him with a Plaque of Appreciation, thanking him for his years of service. Sue Edrozo also presented Eric with a framed photo of the William May Pump Station Electrical, one of the projects completed during his time served on the Board.

4. Managers' Report

5. Board Committees

- Engineering Committee

The Engineering Committee met on February 13, 2014. Committee members James McWhorter, Sue Edrozo and James Cesarini were present. The Committee discussed the Enchanted Rock Contract Amendment and received updates on the Chocolate Bayou Salt Water Barrier Contract, Status of the Long Range Water Supply Study, the City of Houston Water Reuse Report, League City Waterline Rehabilitation Project,

- Safety Committee

The Safety Committee met on February 13, 2014. Committee members Gary Potter, James Cesarini and Shane Hamilton were present. The Committee discussed the Safety Record of the WTP (31 months) and the Canal Division (6 months), the Safety Investigation to be scheduled for April 2014, the Safety Committee's role in supporting staff, OSHA Training and the Arc Flash Study.

6. Advisory Committees

- Industrial Advisory Committee

The Industrial Advisory Committee met on February 5, 2014. Darrell Richardson reported the Committee reviewed the status of the Brazos River and received updates on ongoing projects.

- Mainland Division Operating Advisory Committee

The Mainland Division Operating Advisory Committee met on February 4, 2014. David Paulissen reported the Committee reviewed WTP Operations and discussed the status of the Brazos River and Municipal Water Usage. Ivan reminded the committee Water Contracts will be due soon. The committee also discussed a Water Conservation Rate Structure and better ways to promote water conservation.

7. Consent Agenda

- a. Accept Minutes from the Board of Directors' Regular Meeting held January 16, 2014
- b. Accept Minutes from the Board of Director's Personnel and Compensation Committee Meeting held January 20, 2014.
- c. Accept Minutes from the Board of Directors' Workshop held January 20, 2014.

Shane Hamilton seconded Ray Holbrook's motion to approve all items on the Consent Agenda. The motion passed unanimously.

8. Old Business

- a. Discussion and possible action on approval of Second Amendment to the Electrical Reliability Service Agreement at the Industrial Pump Station with Power Depot – Texas Group A, LLC (Enchanted Rock, Ltd) and authorization for the General manager to sign the pertinent documents

Sue Edrozo seconded Gary Potter's motion to approve the Second Amendment to the Electrical Reliability Agreement at the Industrial Pump Station with Power Depot – Texas Group A, LLC (Enchanted Rock, Ltd.) and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

9. New Business

- a. Discussion and possible action on adopting Mission Statement and Guiding Principles.

Shane Hamilton seconded Russell Jones' motion to adopt the Mission Statement and Guiding Principles. The motion passed unanimously.

Mission Statement:

To deliver a reliable, cost effective quantity and quality of water to our customers.

Guiding Principles:

- *Be proactive in addressing challenges of the water industry*
 - *Expand the customer base as supply allows and when beneficial to the Authority and its customers*
 - *Conduct long-term water planning for the area*
 - *Provide expertise on current and future water issues*
 - *Enable the employees to be successful*
- b. Discussion and possible action on approval of a work authorization with HV Engineering, LLC for electrical engineering services for Arc-Flash Hazard Evaluation and authorization for the General Manager to sign the pertinent documents.

Sue Edrozo seconded Gary Potter's motion to approve a work authorization with HV Engineering, LLC for electrical engineering services for Arc-Flash Hazard Evaluation and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- c. Discussion and possible action on approval of the 2014 Irrigation Water Rates.

Russell Jones seconded Ray Holbrook's motion to approve the 2013-2014 Agricultural Water Rates. The motion passed unanimously with the exception of Cliff Mock. Cliff Mock abstained from discussion and voting due to a conflict of interest.

- ~~d. Discussion and possible action on approval of a perpetual 3-Phase Overhead and Underground Blanket Easement between Gulf Coast Water Authority and CenterPoint Energy Houston Electric, LLC, located on the Briscoe Pumping Plant Property in Fort Bend County, Texas and authorization for the General Manager to sign the pertinent documents.~~

- e. Discussion and possible action to authorize the General Manager to approve the Alvin Office Renovation Change Order 3.

Cliff Mock seconded Russell Jones motion to authorize the General Manager to approve the Alvin Office Renovation Change Order 3. The motion passed unanimously.

The Board retreated into Executive Session at 4:45PM.

10. Executive Session

The Executive Session is held in accordance with Texas Open Meeting Act, (Vernon's Civil Statutes) Texas Government Code, Section 551.071 – Consultation with Attorney and Texas Government Code, Section 551.072 – Deliberation on Real Property, to discuss the following:

- a. Discuss property dispute with Kempe family on 2.63 acre tract of land being a 2.63 acre Brazos River Authority Tract out of a 75.01 acre tract out of the John Rosenbush Tract (Volume 352, Page 194, deed records) in the Williams Andrews League, Abstract 3, Fort Bend County, Texas

The Board reconvened in Open Session at 5:05PM.

11. Open Session

- a. Discussion and possible action regarding resolution of property dispute with Kempe Family on 2.63 acre tract of land being a 2.63 acre Brazos River Authority Tract out of the John Rosenbush Tract (Volume 352, Page 194, deed records) in the Williams Andrews League, Abstract 3, Fort Bend County, Texas

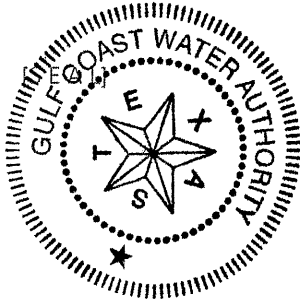
Ray Holbrook seconded Russell Jones' motion to approve action to resolve the property dispute with Kempe Family on 2.63 acre tract of land being a 2.63 acre Brazos River Authority Tract out of a 75.01 acre tract out of the John Rosenbush Tract (Volume 352, Page 194, deed records) in the

Williams Andrews League, Abstract 3, Fort Bend County, Texas and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

12. Adjourn Meeting

James McWhorter adjourned the meeting at 5:00PM.

Passed and approved this 20th day of March 2014.



Sue Edrozo 3/20/14

Sue Edrozo
GCWA Board of Directors Secretary / Treasurer