



Gulf Coast Water Authority
Board of Directors Regular Meeting
Minutes
March 20, 2014

COUNTY OF GALVESTON §
STATE OF TEXAS §

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, March 20, 2014, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with duly constituted Board said to wit:

<i>James McWhorter</i>	<i>President</i>
<i>Russell Jones</i>	<i>Vice President</i>
<i>Sue Edrozo</i>	<i>Secretary-Treasurer</i>
<i>Gary Potter</i>	<i>Assistant Secretary- Treasurer</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>James Cesarini</i>	<i>Director</i>
<i>David Van Riper</i>	<i>Director</i>
<i>Cliff Mock</i>	<i>Director</i>

All members were in attendance. A quorum was present.

Also present: Ivan Langford, David Sauer, Bob Webb, Nancy Matthews, John Martinez, James Vanderwater, Renee Dondonay, George Orum, Randy Jones, Bobby Gervais, Jon Roberts, Rafael Ortega, Rick Gerlach, Scott Carlson, Darrell Richardson, Kerry Lackey, Rick Ramirez, Shay Ivey, Gary Struzick, Bennie Jones, Eric Wilson

1. Convene Meeting
James McWhorter called the meeting to order at 3:04PM
2. Conflict of Interest Declarations
No conflict of interests declared
3. Requests to Address the Board
No requests to address the Board

4. Appointment of Board Member David VanRiper for City of Galveston Position 1

- Statement of Officer
- Oath of Officer

The Statement of Officer and Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by newly appointed Board Member David Van Riper.

5. Election of Officers

- Vice President

Sue Edrozo seconded Ray Holbrook's motion to nominate Russell Jones for Vice President. The motion passed unanimously

- Secretary / Treasurer and Assistant Secretary / Treasurer if necessary

James Cesarini seconded Sue Edrozo's motion to nominate Gary Potter for Assistant Secretary-Treasurer.

6. Appointment and Re-appointment of Board Committees

- Engineering Committee *Chair - James McWhorter
James Cesarini
Sue Edrozo*
- Finance & Insurance Committee *Chair - Russell Jones
Cliff Mock
Gary Potter*
- Personnel & Compensation Committee *Chair - Ray Holbrook
Cliff Mock
Shane Hamilton*
- Safety Committee *Chair - Gary Potter
James Cesarini
Shane Hamilton
David Van Riper*
- Organization & Planning Committee *Chair - Sue Edrozo
James McWhorter
Russell Jones
Ray Holbrook*
- Ad-Hoc Sugar Land Negotiations *Russell Jones
James McWhorter*
- Ad-Hoc Water Contract Review *Russell Jones
Ray Holbrook
Cliff Mock*

7. Managers' Report

- Thomas Mackey Water Treatment Plant
- Water Treatment Plant Distribution
- Industrial Division
- Canal Division
- Financial and Investment
- Administrative

8. Board Committees

- Finance and Insurance Committee

Committee Members Russell Jones, Cliff Mock and Gary Potter along with Board Member Ray Holbrook met on March 20, 2014 to discuss CDARS which is on the agenda and the Budget schedule

- Engineering Committee

Committee Members James McWhorter and Sue Edrozo met on March 13, 2014 to discuss Horse Barn Crossing and the Air Scour System for the Water Treatment Plant, both of which or on the agenda. A Water Treatment Plant overview with recommendations for future projects, a feasibility study on partial DeSal for Industrial use, a study on System Reservoirs and the feasibility of short term water storage strategy, a unified Drought Contingency Plan and Low Lift P102 Pump were also discussed.

- Safety Committee

Committee Members Gary Potter and Shane Hamilton met on March 13, 2014 to discuss the current Safety Status, OSHA Training, Arc Flash Study and the upcoming Safety inspections on April 1st, April 15th, April 29th and May 13th.

9. Advisory Committees

- Industrial Advisory Committee

Darrell Richardson led the committee which met on March 5, 2014. The committee received a report on the Brazos River and discussed the upcoming renewal of Water Contracts.

- Mainland Division Operating Advisory Committee

Ivan Langford reported the committee met on March 4, 2014. The committee discussed the upcoming Disinfection of the Thomas S Mackey Water Treatment Plant Distribution System and the current projects/maintenance in progress.

10. Consent Agenda

- a. Discussion and possible action on approval of Minutes from the Board of Directors' Regular Meeting held February 20, 2014.
- b. Discussion and possible action to authorize the General Manager to enter into two (2) Crossing Agreements with Fort Bend County Freshwater Supply District No. 1 for potable water lines crossing the American Canal located in Fort Bend County, Texas and authorization for the General Manager to sign the pertinent documents
- c. Discussion and possible action on approval of a Crossing Agreement for an Electrical Overhead Distribution Circuit between Gulf Coast Water Authority and Center Point Energy Houston Electric, LLC, located on the Briscoe Plant Property in Fort Bend County, Texas and authorization for the General Manager to sign the pertinent documents.

Ray Holbrook seconded Russell Jones motion to approve items a-c of the consent agenda. The motion passed unanimously.

- d. Discussion and possible action on the purchase of a Kobelco SK 260LC Excavator and authorization for the General Manager to sign the pertinent documents.

Sue Edrozo seconded James Cesarini's motion to approve the purchase of a Kobelco SK 260LC Excavator and authorized the General Manager to sign the pertinent documents. The motion passed unanimously.

- e. Discussion and possible action on approval of Certificate of Deposit Account Registry Service (CDARS) Deposits Placement Agreement and a Custodial Agreement for Custody of Certificates of Deposits Agreement with Frost Bank and authorization for the General Manager to sign the pertinent documents.

Gary Potter seconded Russell Jones motion to approve the Certificate of Deposit Account Registry Service (CDARS) Deposits Placement Agreement and a Custodial Agreement for Custody of Certificates of Deposits Agreement with Frost Bank and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

11. Old Business

- a. Discussion and possible action on the sole source purchase of a blower for Air Scour System at Thomas S Mackey Water Treatment Plant from Spencer Turbine Company with authorization for the General Manager to sign the pertinent documents

David Van Riper seconded Sue Edrozo's motion to approve the sole source purchase of a blower for Air Scour System at Thomas S Mackey Water Treatment Plant from Spencer Turbine Company and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- b. Discussion and possible action on approval of Work Authorization KA1205 with Klotz Associates, Inc. for US Army Corps and engineering design improvements to Chocolate Bayou Salt Water Barrier and authorization for the General Manager to sign the pertinent documents.

Russell Jones seconded Ray Holbrook's motion to approve Work Authorization KA1205 with Klotz Associates, Inc. for US Army Corps and engineering design improvements to Chocolate Bayou Salt Water Barrier and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

12. New Business

- a. Discussion and possible action to authorize the General Manager to award the bid for the Horse Barn Crossing Improvements.

Shane Hamilton seconded James Cesarini's motion to authorize the General Manager to award the bid for the Horse Barn Crossing Improvements. The motion passed unanimously.

- b. Discussion and possible action on Water Treatment Low Lift P102 Pump refurbishment by Ruhrpumpen, Inc and authorization for the General Manager to sign the pertinent documents

Gary Potter seconded Ray Holbrook's motion to approve the Water Treatment Low Lift P102 Pump refurbishment by Ruhrpumpen, Inc and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- c. Discussion and possible action on the purchase of the Industrial Pump Station Spare Bowl Assembly from Ruhrpumpen, Inc and authorization for the General Manager to sign the pertinent documents.

David Van Riper seconded James Cesarini's motion to approve the purchase of the Industrial Pump Station Spare Bowl Assembly from Ruhrpumpen, Inc and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- d. Discussion and possible action on approval of a 3-Phase Overhead and Underground Blanket Easement between the Gulf Coast Water Authority and CenterPoint Energy Houston Electric, LLC, located on the Briscoe Plant Property in Fort Bend County, Texas and authorization for the General Manager to sign the pertinent documents.

Sue Edrozo seconded Gary Potter's motion to approve a 3-Phase Overhead and Underground Blanket Easement between the Gulf Coast Water Authority and CenterPoint Energy Houston Electric, LLC, located on the Briscoe Plant Property in Fort Bend County, Texas and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- e. Discussion and possible action on approval of a Water Pipeline Right-of-Way Amendment between Gulf Coast Water Authority and Texas City Terminal Railway Company d/b/a the Port of Texas City, located in Texas City, Texas, with authorization for the General Manager to sign the pertinent documents.

David Van Ripper seconded Gary Potter's motion to approve a Water Pipeline Right-of-Way Amendment between Gulf Coast Water Authority and Texas City Terminal Railway Company d/b/a the Port of Texas City, located in Texas City, Texas, with authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

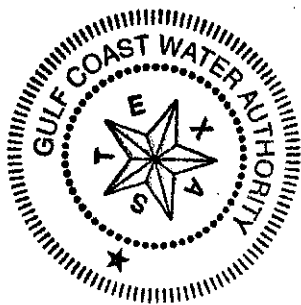
- f. Discussion and possible action on approval of a Water Pipeline Right-of-Way Amendment between Gulf Coast Water Authority and Texas City Terminal Railway Company d/b/a the Port of Texas City, located in Texas City, Texas, with authorization for the General Manager to sign the pertinent documents.

Gary Potter seconded Russell Jones motion to approve a Water Pipeline Right-of-Way Amendment between Gulf Coast Water Authority and Texas City Terminal Railway Company d/b/a the Port of Texas City, located in Texas City, Texas, with authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

13. Adjourn Meeting

James McWhorter adjourned the meeting at 5:05PM.

Passed and approved this 17th day of April, 2014.



Sue Edrozo 4/17/14

Sue Edrozo

GCWA Board of Directors Secretary-Treasurer