



Gulf Coast Water Authority  
Board of Directors Regular Meeting  
Minutes  
December 18, 2014

COUNTY OF GALVESTON §  
STATE OF TEXAS §

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, December 18, 2014, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas with the duly constituted Board said to wit:

<i>James McWhorter</i>	<i>President</i>
<i>Russell Jones</i>	<i>Vice President</i>
<i>Sue Edrozo</i>	<i>Secretary / Treasurer</i>
<i>Gary Potter</i>	<i>Assistant Secretary / Treasurer</i>
<i>James Cesarini</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Cliff Mock</i>	<i>Director</i>
<i>David Van Riper</i>	<i>Director</i>

*All Board Members were in attendance. A quorum was present*

*Also attending: Bobby Gervais, Ivan Langford, David Sauer, Bob Webb, Nancy Matthews, John Martinez, James Vanderwater, Renee Dondonay, Randy Jones, Mack Chapman, David Paulissen, Brenda Smith, Darrell Richardson, Corey Magliolo, Kevin Ebrom, Robert Upton, Lora-Marie Bernard, Dayton L Spain Jr.*

1. Convene Meeting

*President James McWhorter called the meeting to order at 3:00 PM*

2. Conflict of Interest Declarations

*No Conflict of Interest Declarations*

3. Requests to Address the Board

*No Requests to Address the Board*

4. Managers' Report

## 5. Board Committees

- Finance and Insurance Committee

*Russell Jones, Cliff Mock, Gary Potter, James McWhorter, Sue Edrozo and Ray Holbrook attended the meeting on December 18, 2014. The committee reviewed the Comprehensive Annual Financial Report for the Fiscal Year ending August 31, 2014.*

- Engineering Committee

*James McWhorter, Sue Edrozo and James Cesarini attended the meeting on December 11, 2014. The committee discussed support from an additional consultant regarding the negotiations on the City of Houston Reuse and Allen Creek Projects, a RFP for a new Reservoir Site along the GCWA Canal System, a Line Capacity Analysis, purchasing a Spare Pump for the Industrial Pump Station, the Industrial Meter Project and received project updates from GVCWA Engineers.*

- Safety Committee

*Gary Potter, James Cesarini and Shane Hamilton attended the meeting on December 11, 2014. There were no accidents reported in November 2014. The committee discussed various issues at GCWA checks and other similar structures and how to prioritize the repairs, Culture Stick for communication and training within GCWA, the Du Pont Accident and the possibility of similar hazards at GCWA and the Texas City Emergency Management visit to the Thomas Mackey Water Treatment Plant.*

- Organization and Planning Committee

*Sue Edrozo, James McWhorter, Ray Holbrook and Russell Jones attended the meeting on December 11, 2014. The committee discussed the state of GCWA, Succession Planning, the Lower Brazos River Coalition and Chocolate Bayou Fund 21.*

- Personnel and Compensation Committee

*Ray Holbrook, Cliff Mock and Gary Potter attended the meeting on December 15, 2014. The committee reviewed the Employee Health Benefits for GCWA Employees.*

## 6. Advisory Committees

- Industrial Advisory Committee

*The committee met on December 3, 2014. The committee discussed Capital Projects, especially the Industrial Meters. David Davalos will be taking over as the Chair Person for the Industrial Advisory Committee at Darrell Richardson's relinquishes his role due to retirement. Kevin Moore will replace Darrell Richardson as the Eastman representative. Ivan Langford presented an appreciation plaque to Darrell Richardson for his contributions on the Industrial Advisory Committee.*

- Mainland Division Operating Advisory Committee

*The committee met on December 2, 2014. The committee discussed the backup basin, the LAS System, Clarifier 4, Emergency Generators, the PAC Feed System, End of the Year True Up on Municipal Customer Billing and Radio Conversions.*

## 7. Consent Agenda

- a. Discussion and possible action on the approval of the Minutes from the Board of Directors' Regular Meeting held November 20, 2014.
- b. Discussion and possible action on the approval of entering into a Consent Agreement concerning the use of Grant Avenue.
- c. Discussion and possible action on the approve entering into a Crossing Agreement with the CenterPoint Energy Resource Corp., d/b/a CenterPoint Energy Texas Gas Operations for a 4-inch polyethylene Plastic Natural Gas crossing under the American Canal Lateral 10 located in Brazoria County, Texas and authorization for the General Manager to sign the pertinent documents.

- d. Discussion and possible action on to approve entering into seven (7) Crossing Agreements with Enterprise Crude Pipeline LLC for an eighteen (18) inch steel Crude Oil Pipeline crossing various canals located in Fort Bend and Brazoria County, Texas and authorization for the General Manager to sign the pertinent documents.

*Shane Hamilton seconded Russell Jones motion to approve Items A-D of the consent agenda. The motion passed unanimously.*

8. Old Business

- a. Discussion and possible action on GCWA's Legislative Agenda for the 2015 State Legislative session.

*The Legislative Agenda was amended and approved at the November 20, 2014 Board Meeting and the final version presented at the December 18, 2014 Board Meeting for informational purposes only.*

- b. Discussion and possible action on the approval of the endorsement of one or nominees for the Brazos Watermaster Advisory Committee.

*Russell Jones seconded Sue Edrozo's motion to endorse David Sauer as a nominee for the Brazos Watermaster Advisory Committee and to support nominees Gene Fisseler, Karen Green, Tim Finley, Vincent Morales, Sue Edrozo and Cliff Mock. The motion passed unanimously with the exception of James Cesarini who voted against. Ivan Langford will send the letter on behalf of the Gulf Coast Water Authority Board of Directors.*

9. New Business

- a. Discussion and possible action on the approval of a Memorandum of Understanding between Texas Department of Public Safety, Division of Emergency Management and Gulf Coast Water Authority and authorization for the General Manager to sign the pertinent documents.

*Gary Potter seconded Russell Jones' motion to approve the Memorandum of Understanding between Texas Department of Public Safety, Division of Emergency Management and Gulf Coast Water Authority and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.*

- b. Discussion and possible action on the approval of the Financial Audit for the Fiscal Year 2013-2014 as performed by Sanderson, Knox & Co, LLP.

*Ray Holbrook seconded Russell Jones' motion to approve the Financial Audit / Comprehensive Annual Financial Report for the Fiscal Year ending August 31, 2014 as performed by Sanderson, Knox & Co, LLP. The motion passed unanimously.*

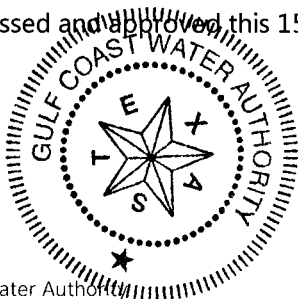
- c. Discussion and possible action on the approval of the Employee Health Benefits Renewal with Maxim Group and authorization for the General Manager to sign the pertinent documents.

*Cliff Mock seconded Ray Holbrook's motion to approve the Employee Health Benefits Renewal with CIGNA through Maxim Group and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.*

10. Adjourn Meeting

*President James McWhorter adjourned the meeting at 4:45 PM.*

Passed and approved this 15<sup>th</sup> day of January, 2015



A handwritten signature in black ink, appearing to read "James McWhorter".

James McWhorter, President  
Gulf Coast Water Authority Board of Directors