



Gulf Coast Water Authority
Board of Directors Regular Meeting
Minutes
February 19, 2015

COUNTY OF GALVESTON §
STATE OF TEXAS §

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, February 19, 2015, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with the duly constituted board said to wit:

<i>James McWhorter</i>	<i>President</i>
<i>Russell Jones</i>	<i>Vice President</i>
<i>Sue Edrozo</i>	<i>Secretary / Treasurer</i>
<i>Gary Potter</i>	<i>Assistant Secretary / Treasurer</i>
<i>James Cesarini</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Cliff Mock</i>	<i>Director</i>
<i>David Van Riper</i>	<i>Director</i>

All Board Members were in attendance. A quorum was present

Also attending: Scott Bounds, Ivan Langford, David Sauer, Bob Webb, John Martinez, James Vanderwater, Nancy Matthews, Renee Dondonay, Randy Jones, Philip Topek, Dayton Spain Jr, Valeria Ramirez, Joe Giusti, Chris Hunniford, Rich Gerlach, Rafael Ortega, Bennie Jones

1. Convene Meeting

James McWhorter called the meeting to order at 3:00PM

2. Conflict of Interest Declarations

Cliff Mock made a Conflict of Interest Declaration in regards to Item 8D, 2014-2015 Ag Water Rates

3. Requests to Address the Board

No Requests to Address the Board

4. Managers' Report

5. Board Committees

- Engineering Committee

Engineering Committee members James McWhorter, James Cesarini and Sue Edrozo met on February 12, 2015. The committee discussed 4 items on today's agenda – Housing at the May Pumping Plant, Reservoir Levee Improvements, GCWA and City of Missouri City Agreement and Refurbishment of Pump P103 at the Water Treatment Plant. Freese and Nichols gave a presentation on the Bypass Canal Design and will be brought to the Board for approval in the future. The 24" Water Line Memorandum of Understanding and the Water Treatment Plant Sludge Disposal were also discussed. Additional items on the agenda were held over to be discussed at a second February meeting.

- Personnel and Compensation Committee

Personnel and Compensation Committee members Ray Holbrook, Gary Potter and Cliff Mock and Board Member James McWhorter met on February 12, 2015. Ron Cox gave a presentation on Success Planning at Gulf Coast Water Authority.

- Safety Committee

Safety Committee members Gary Potter, James Cesarini and Shane Hamilton met on February 12, 2015. The committee reviewed a near miss reported by Roxanne Granger on burette's which are used in the lab. GCWA purchased new burettes are designed to remove the possible problems. The committee also discussed dates for the 215 Safety Investigations and invited other Board Members to attend. There was also a follow up discussion on Water Safety and review of a recordable accident which occurred while throwing a tag line over a beam.

- Organization and Planning Committee

Organization and Planning Committee members Russell Jones, James McWhorter and Ray Holbrook and Sue Edrozo (by phone) met on January 28, 2015. The committee reviewed the State of GCWA. Ivan also updated the committee on the efforts of the Lower Brazos River Coalition.

Sue Edrozo, James McWhorter and Russell Jones met again on February 12, 2015 to discuss GCWA's response to possible legislation to change the structure of the GCWA Board. It was decided if any action was required in response to the legislation; it should be initiated by the County Judges.

6. Advisory Committees

- Industrial Advisory Committee

The committee met on February 4, 2015. The committee reviewed the state of the Brazos River and the status of ongoing projects. Ivan also updated the committee on the efforts of the Lower Brazos River Coalition.

- Mainland Division Operating Advisory Committee

The committee met on February 3, 2015. The committee reviewed the operations of the Water Treatment Plant and requested information on each customers disinfection practices at the take point from GCWA.

7. Consent Agenda

- a. Discussion and possible action to approve the Minutes from the Board of Directors' Regular Meeting held January 15, 2015.

- b. Discussion and possible action to approve the reimbursement of eligible travel expenses to Board Members for their attendance at the *Texas Water Conservation Association 2015 Annual Convention*, March 4 – 6, 2015 in Austin, Texas.
- c. Discussion and possible action to approve the reimbursement of eligible travel expenses to Board Members for their attendance at the *American Water Works Association Texas Water 2015*, April 14 – 17, 2015 in Corpus Christi, Texas.

Russell Jones seconded Sue Edrozo's motion to approve Items A-C of the Consent Agenda. The motion passed unanimously.

8. New Business

- a. Discussion and possible action to award a construction contract for the William May Pumping Plant Housing and authorization for the General Manager to sign the pertinent documents.

Russell Jones seconded Cliff Mock's motion to reject the bids received. The motion passed unanimously.

- b. Discussion and possible action to approve change orders for the construction of the East Levee Roadway Improvements at the Industrial Reservoir and authorization for the General Manager to sign the pertinent documents.

Gary Potter seconded David Van Riper's motion to approve the change orders for the construction of the East Levee Roadway Improvements at the Industrial Reservoir with Hugh Patrick Constructors, Inc in the amount of \$59,566.56 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously.

- c. Discussion and possible action to approve an Agreement for Pump and Water Line Improvements between Gulf Coast Water Authority and the City of Missouri City to construct a 35,000 gallon per minute pump(s) and an associated pipeline network at the Briscoe Pumping Plant.

Russell Jones seconded Shane Hamilton's motion to approve the Agreement for Pump and Water Line Improvements between Gulf Coast Water Authority and the City of Missouri City to construct a 35,000 gallon per minute pump(s) and associated pipeline network at the Briscoe Pumping Plant. The motion passed unanimously.

- d. Discussion and possible action to approve the 2014-2015 Ag Water Rates.

James Cesarini seconded Ray Holbrook's motion to approve the 2014-2015 Ag Water Rates. The motion passed unanimously with the exception of Cliff Mock who declared a Conflict of Interest.

- e. Discussion and possible action to approve the refurbishment of Water Treatment Plant Low Lift Pump P103 by NRG Maintenance Services, LLC and authorization for the General Manager to sign the pertinent documents.

Sue Edrozo seconded James Cesarini's motion to approve the refurbishment of Low Lift Pump P103 with NRG Maintenance Services, LLC for an amount of \$66,270.50 contingent upon the General Manager's approval and authorize the General Manager to sign the pertinent documents. The Motion passed unanimously.

- f. Discussion and possible action to approve Resolution 2015-001 regarding Gulf Coast Water Authority's support of the Lower Brazos River Coalition.

Sue Edrozo seconded Ray Holbrook's motion to approve Resolution 2015-001 for Gulf Coast Water Authority to support the Lower Brazos River Coalition. The motion passed unanimously.

- g. Discussion and possible action to approve Resolution 2015-002 regarding Gulf Coast Water Authority's submission of a grant application to the U.S. Department of the Interior, Bureau of Reclamation under the WaterSMART: Title XVI Water Reclamation and Reuse Feasibility Study Funding Opportunity Announcement (FOA No. R15AS00015) with grant funding not to exceed \$150,000.00.

Cliff Mock seconded Gary Potter's motion to approve Resolution 2015-002 for Gulf Coast Water Authority to submit a grant application to the U.S. Department of the Interior, Bureau of Reclamation and Reuse Feasibility Study Funding Opportunity Announcement (FOA No. R15AS00015) with grant funding not to exceed \$150,000.00. The motion passed unanimously.

The GCWA Board of Director's retreated into Executive Session at 4:55 PM.

9. Executive Session

An Executive Session (closed meeting) permitted under Section 551.071 of the Texas Government Code, private consultation with its attorney, to consult, deliberate and receive information regarding proposed legislation and other matters related thereto in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct clearly conflict with Chapter 551 of the Code.

The GCWA Board of Director's reconvened into Regular Session at 5:37 PM.

10. Announcements

- a. Board Retreat for City of Houston Reuse project
- b. 2015 Board Retreat
- c. 2015-2016 Capital Improvement Projects Presentation, Wednesday, March 22, 2015, 11:00 AM at La Brisa in League City, Texas.

11. Adjourn Meeting

James McWhorter adjourned the meeting at 5:37 PM.

Passed and approved this 19th day of March, 2015



A handwritten signature in black ink, appearing to read 'Sue Edrozo', is written over a horizontal line.

Sue Edrozo, Secretary / Treasurer

Gulf Coast Water Authority Board of Directors