

Gulf Coast Water Authority
Board of Directors Regular Meeting
Minutes
March 19, 2015

COUNTY OF GALVESTON §
STATE OF TEXAS §

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, March 19, 2015, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with the duly constituted board said to wit:

<i>James McWhorter</i>	<i>President</i>
<i>Russell Jones</i>	<i>Vice President</i>
<i>Sue Edrozo</i>	<i>Secretary / Treasurer</i>
<i>Gary Potter</i>	<i>Assistant Secretary / Treasurer</i>
<i>James Cesarini</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Cliff Mock</i>	<i>Director</i>
<i>David Van Riper</i>	<i>Director</i>

All Board Members were in attendance with the exception of James McWhorter, James Cesarini and David Van Riper who were absent. A quorum was present

Also attending: Scott Bounds, Ivan Langford, David Sauer, Bob Webb, John Martinez, Nancy Matthews, Renee Dondonay, Randy Jones, Ron Cox, Philip Topek, Alan Hutson, Brenda Smith, Jeff Peters, Tej Kour, Dan Spain Jr, Valeria Rodriguez, Kevin Ebrom

1. Convene Meeting
Russell Jones called the meeting to order at 3:04 PM.
2. Conflict of Interest Declarations
No Conflict of Interest Declarations
3. Requests to Address the Board
No Requests to Address the Board

4. Managers' Report

- Financial and Investment

Bob Webb reviewed the Finances and presented the Quarterly Investment Report for the period ending February 28, 2015. Gary Potter seconded Cliff Mock's motion to approve the Quarterly Investment Report for the period ending February 28, 2015. The motion passed unanimously with the exception of James McWhorter, James Cesarini and David Van Riper who were absent.

- Capital Project Update

James Vanderwater was absent and unable to present the GCWA Capital Projects update.

- Thomas Mackey Water Treatment Plant

Randy Jones presented the Thomas Mackey Water Treatment Plant update.

- Canal Division

David Sauer presented the Canal Division update.

- Industrial Division

John Martinez presented the Industrial Division update.

- Water Treatment Plant Distribution

John Martinez presented the Water Treatment Plant Distribution update.

- Administrative

David Sauer and Ivan Langford presented Administrative updates.

5. Board Committees

- Finance and Insurance Committee

The committee met on March 19, 2015. Committee members Russell Jones and Cliff Mock were in attendance as well as Ray Holbrook. An error of \$30,000.00 was found on the Comprehensive Annual Financial Report for the Fiscal Year Ending August 31, 2014. An amended CAFR will be presented at the April 2015 GCWA Regular Board Meeting for approval.

- Engineering Committee

The committee met on March 12, 2015. Committee members James McWhorter, James Cesarini, David Van Riper and Sue Edrozo were in attendance. The committee discussed Contracting for Water Treatment Plant Training and Documentation, a Memorandum of Understanding on the 24" Outlet Line in Galveston County, Contracting Prime Controls for work on IPS PLC Programmer, Water Treatment Plant Improvements in Store Room and Canal Flow Meters, the Bypass Canal, the RFQ for the Reservoir Project, Canal Modeling, Industrial Distribution Modeling, and Spare Meters for the IPS Metering.

- Safety Committee

The committee met on March 12, 2015. Committee members Gary Potter, James Cesarini and Shane Hamilton were in attendance. No accidents or incidents to report. The majority of the 2014 Safety Investigation issues have been repaired. The first 2015 Safety Investigation is rescheduled from March 26, 2015 to April 2, 2015. A new Critical Behavior Inventory Brochure was presented to the committee and will be introduced to staff in the next month. The brochure will assist in identifying patterns of potentially unsafe behaviors and allow management to provide additional training in those areas to avoid accidents.

- Organization and Planning Committee

The committee did not meet.

6. Advisory Committees

- Industrial Advisory Committee
- Mainland Division Operating Advisory Committee

7. Consent Agenda

- a. Accept Minutes from the Board of Directors Regular Meeting held February 19, 2015.
- b. Discussion and possible action to approve a Crossing Agreement with the CenterPoint Energy Resource Group Corp, d/b/a CenterPoint Energy Texas Gas Operations for a 12-inch Steel Natural Gas Line crossing under the Galveston Canal, tract G-39, located in Galveston County, Texas and authorization for the General Manager to sign the pertinent documents.

Ray Holbrook seconded Sue Edrozo's motion to approve Items A & B of the Consent Agenda. The motion passed unanimously with the exception of James McWhorter, James Cesarini and David Van Riper who were absent.

8. Old Business

- a. Discussion and possible action to approve an Agricultural Water Conservation Grant Contract with the Texas Water Development Board and authorization for the General Manager to sign the pertinent documents.

Sue Edrozo seconded Cliff Mock's motion to approve an Agricultural Water Conservation Grant Contract with the Texas Water Development Board and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of James McWhorter, James Cesarini and David Van Riper who were absent.

9. New Business

- a. Presentation of Succession Plan.
- b. Discussion and possible action to approve an agreement with Prime Controls, LP for SCADA and instrumentation services and authorization for the General Manager to sign the pertinent documents.

Shane Hamilton seconded Ray Holbrook's motion to approve an agreement with Prime Controls, LP for SCADA instrumentation services for an amount not to exceed \$300,000.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of James McWhorter, James Cesarini and David Van Riper who were absent.

- c. Discussion and possible action to approve the renewal of a contract with CrowderGulf for debris management services and authorization for the General Manager to sign the pertinent documents.

Gary Potter seconded Shane Hamilton's motion to approve the renewal of a contract with CrowderGulf for debris management services and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of James McWhorter, James Cesarini and David Van Riper who were absent.

- d. Discussion and possible action to approve the purchase of spare flow meters for the Industrial Meter System from Macaulay Controls Company and authorization for the General Manager to sign the pertinent documents.

Cliff Mock seconded Sue Edrozo's motion to approve the purchase of spare flow meters for the Industrial Metering System from Macaulay Controls Company for an amount of \$113,013.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of James McWhorter, James Cesarini and David Van Riper who were absent.

- e. Discussion and possible action to approve water contract amendments for Mainland Water Project customer:

- Galveston County Fresh Water Supply District No. 6.

Shane Hamilton seconded Gary Potter's motion to approve the water contract amendment for Galveston County Fresh Water Supply District No. 6. The motion passed unanimously with the exception of James McWhorter, James Cesarini and David Van Riper who were absent.

- f. Discussion and possible action to approve a Memorandum of Understanding on CDBG-DR Round 2.2 Project in Galveston County, Texas between Galveston County, Gulf Coast Water Authority and the City of Texas City on the acceptance and implementation of the Community Development Block Grant-Disaster Recovery Round 2.2 Project and authorization for the General Manager to sign the pertinent documents.

Sue Edrozo seconded Ray Holbrook's motion to approve a Memorandum of Understanding on CDBG-DR Round 2.2 Project in Galveston County, Texas between Galveston County, Gulf Coast Water Authority and the City of Texas City on the acceptance and implementation of the Community Development Block Grant-Disaster Recovery Round 2.2 Project and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of James McWhorter, James Cesarini and David Van Riper who were absent.

- g. Discussion and possible action to approve an Agreement for Professional Services and Work Authorization BV15-001 between Gulf Coast Water Authority and Black & Veatch Corporation and authorization for the General Manager to sign the pertinent documents.

Cliff Mock seconded Sue Edrozo's motion to approve an Agreement for Professional Services and Work Authorization BV15-001 between Gulf Coast Water Authority and Black & Veatch Corporation and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of James McWhorter, James Cesarini and David Van Riper who were absent.

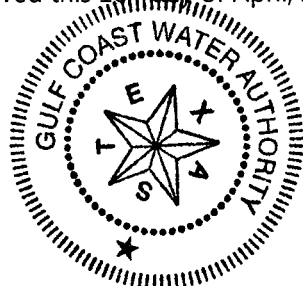
10. Announcements

- a. Capital Improvement Projects 2015-2016 Presentation - April 22, 2015 at 11:00AM
- b. Board Workshop - Friday, March 27, 2015 at Noon
- c. Board Retreat – Friday, June 26, 2015 at 8:30AM

11. Adjourn Meeting

Russell Jones adjourned the meeting at 4:41 PM.

Passed and approved this 16th day of April, 2015.



Sue Edrozo, Secretary / Treasurer
Gulf Coast Water Authority Board of Directors