



Gulf Coast Water Authority

Gulf Coast Water Authority  
Board of Directors Regular Meeting  
MINUTES  
February 16, 2017

Notice is hereby given that the Board of Directors of the Gulf Coast Water Authority will meet on **Thursday, February 16, 2017 at 3:00 PM** at the GCWA Administrative Office, 3630 FM 1765, Texas City, Texas 77591, for the following purpose(s).

1. Convene Meeting

*Russell Jones called the meeting to order at 3:02 PM*

2. Roll Call

*President Russell C Jones, Vice President C.B. "Bix" Rathburn, PhD, Assistant Secretary Brad Matlock PE, Director Connie Bradley, Director Cliff Mock, Director Mike O'Connell, Director James McWhorter and Director Shane Hamilton were in attendance. Treasurer Bennie Jones Jr joined the meeting at 3:20 PM. A quorum was present. Absent: Wilson*

3. Conflict of Interest Declarations

*No Conflict of Interest Declarations. Absent: Wilson*

4. Requests to Address the Board

*No Requests to Address the Board. Absent: Wilson*

5. Monthly Reports

- a. Finance and Insurance Report

*Bob Webb reviewed the December 2016 Financials and Investment Report.*

*The GCWA Board of Directors Finance & Insurance Committee met on February 16, 2017. Chair Bennie Jones Jr and Committee Members Connie Bradley, C.B. "Bix" Rathburn, PhD and Mike O'Connell were in attendance. The committee reviewed the December 2016 Financials and Investment Report as well as the Investment Policy and the Purchase Card Policy, both items for consideration on the agenda.  
Absent: Wilson*

- b. Personnel and Compensation Report

*The GCWA Board of Directors Personnel & Compensation Committee met on February 13, 2017. Committee Members Shane Hamilton - Chair, Brad Matlock PE, and Eric Wilson were in attendance. The committee discussed the search for the Assistant General Manager. Humaira Baig further explained 5 candidates had been interviewed but none fully met the requirements so a second search will be conducted. Shane Hamilton noted the committee also discussed the separation of the appraisal process from employee compensation as well as the results of the compensation study in which General Manager Ivan Langford will make the administrative adjustments.*

*Absent: Wilson*

c. Safety Report

*Thomas Gilbert reviewed the Safety Report for January 2017.*

*Absent: Wilson*

d. Thomas Mackey Water Treatment Plant Report

*Jake Hollingsworth reviewed the Thomas Mackey Water Treatment Plant Report and presented a power point reviewing the maintenance performed.*

*Absent: Wilson*

e. Capital Project Report

*The GCWA Board of Directors Capital Project Review Committee met on February 13, 2017. Committee Members Eric Wilson - Chair, Mike O'Connell and Russell Jones were in attendance. Capital Project Review Committee Chair Eric Wilson's was not present to review the February Meeting.*

*James Vanderwater presented a power point review of Capital Projects*

*Absent: Wilson*

f. Canal Division Report

*David Sauer presented a power point review of the Canal Division Report. Absent: Wilson*

g. Assistant General Managers Report

*David Sauer reviewed the Assistant General Managers Report.*

*Absent: Wilson*

h. General Managers Report

*Ivan Langford reviewed the General Managers Report.*

*President Russell Jones updated the Board Members and GCWA Staff on the trip to Washington D.C. for Texas Water Day 2017. Directors Brad Matlock, PE, James McWhorter PE, Shane Hamilton and Eric Wilson joined Mr. Jones in Washington D.C. The group met with Congressman Randy Weber and Congressman Olson regarding the*

*release of water from Lake Whitney, as well as Colonel Hudson with whom GCWA will be requesting a follow up meeting. Ivan Langford followed up by providing general information on the Corp of Engineers rules regarding water releases.*

*Absent: Wilson*

6. Consent Agenda

*C.B. Rathburn PhD made a motion to approve the minutes of the GCWA Board of Directors Workshop November 17, 2016 and the minutes of the GCWA Board of Directors Regular Meeting January 19, 2017. Cliff Mock seconded the motion. Motion Passed by a vote of 9-0*

*Absent: Wilson*

- a. Discussion and possible action to approve the minutes of the GCWA Board of Directors Workshop November 17, 2016
- b. Discussion and possible action to approve the minutes of the GCWA Board of Directors Regular Meeting January 19, 2017

7. New Business

- a. Discussion regarding the Gulf Coast Water Authority 2016 Financial Audit.

*Mr. Sanderson met with Bob Webb and Aric Owens on Monday, February 13, 2017, bringing in a rough draft of audit with a promise of a complete document by Thursday, February, 2017. GCWA did not receive the document as promised.*

*Absent: Wilson*

- b. Discussion and possible action to approve the termination of the Sandersen & Scheffer PLLC contract for the Gulf Coast Water Authority 2016 Financial Audit and Comprehensive Annual Financial Report (CAFR).

*Brad Matlock made a motion to approve the termination of the Sandersen & Scheffer PLLC contract for the Gulf Coast Water Authority 2016 Financial Audit and Comprehensive Annual Financial Report (CAFR). Shane Hamilton seconded the motion. Motion Passed by a vote of 9-0*

*Absent: Wilson*

- c. Discussion and possible action to approve an amendment to a resolution adopting the Gulf Coast Water Authority Investment Policy.

*The deletion of "treasurer" in Section 302 Line 1 and the deletion of "the treasurer" in Section 302 Line 2 to reflect the GCWA Board of Directors By Laws and Resolution 2016-003 which designate the General Manager and the Business Manager as the investment officers for Gulf Coast Water Authority, and removes the Board Treasurer as an investment officer whereby canceling the requirement for the Treasurer to attend investment training.*

*Bennie Jones Jr made a motion to approve an amendment to a resolution*

*adopting the Gulf Coast Water Authority's Investment Policy with corrections as noted by GCWA Attorney Scott Bounds.. Connie Bradley seconded the motion. Motion Passed by a vote of 9-0  
Absent: Wilson*

- d. Discussion and possible action to approve a resolution adopting the Gulf Coast Water Authority Purchase Card Policies and Procedures.

*The Finance and Insurance Committee suggested clarification on the definition of fraudulent activity. Shane Hamilton made a motion to approve a resolution adopting the Gulf Coast Water Authority Purchase Card Policies and Procedures with update to definition of fraudulent charges. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 9-0  
Absent: Wilson*

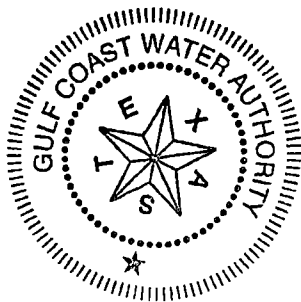
- e. Discussion and possible action to approve an Inter Local Agreement between Gulf Coast Water Authority and the Lower Colorado River Authority for Design and Fabrication of Canal Gates.

*Mike O'Connell made a motion to approve an Inter Local Agreement between Gulf Coast Water Authority and the Lower Colorado River Authority for Design and Fabrication of Canal Gates. Brad Matlock seconded the motion. Motion Passed by a vote of 9-0  
Absent: Wilson*

8. Adjourn Meeting

*Russell Jones adjourned the meeting at 4:40 PM. Absent: Wilson*

Passed and approved this 16th day of March, 2017.



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Eric Wilson, Secretary  
Gulf Coast Water Authority Board of Directors