



Gulf Coast Water Authority

Gulf Coast Water Authority
Board of Directors Regular Meeting
MINUTES
August 17, 2017

Notice is hereby given that the Board of Directors of the Gulf Coast Water Authority will meet on **Thursday, August 17, 2017 at 3:00 PM** at the GCWA Administrative Office, 3630 FM 1765, Texas City, Texas 77591, for the following purpose(s).

1. Convene Meeting

Gulf Coast Water Authority Board of Directors President, Russell Jones, called the meeting to order at 3:09 PM.

2. Roll Call

President Russell C Jones, Vice President C.B. "Bix" Rathburn, PhD, Assistant Secretary Brad Matlock PE, Director Cliff Mock, Director Mike O'Connell, and Director James McWhorter PE were in attendance. A quorum was present.

Absent: Hamilton, Wilson

3. Conflict of Interest Declarations

No Conflict of Interest Declarations

Absent: Hamilton, Wilson

4. Requests to Address the Board

No Requests to Address the Board

Absent: Hamilton, Wilson

5. Monthly Reports

a. Human Resources / Personnel & Compensation Committee

Humaira Baig reviewed the Human Resources Report

b. Environmental Health & Safety / Safety Committee

Thomas Gilbert reviewed the Environmental Health & Safety Report. Brad Matlock recapped the Safety Committee Meeting held August 9, 2017.

c. Business Manager / Finance & Insurance Committee

Bob Webb reviewed the July 2017 Financials and July 2017 Reserves. Bennie Jones Jr recapped the Finance & Insurance Committee Meeting held August 17, 2017.

d. Thomas Mackey Water Treatment Plant

Jake Hollingsworth reviewed the Thomas Mackey Water Treatment Plant Report.

e. Long Range Planning Committee

Cliff Mock recapped the Long Range Planning Committee Meeting held July 26, 2017.

f. Capital Projects / Capital Projects Review Committee

James Vanderwater reviewed Capital Projects.

g. Canal Division

David Hudson presented a power point review of the Canal Division.

h. Assistant General Manager

David Sauer reviewed the Assistant General Managers Report.

i. General Manager

Ivan Langford reviewed the General Manager's Report.

6. Consent Agenda

a. Discussion and possible action to approve the minutes of the GCWA Board of Directors Regular Meeting on July 20, 2017.

*C.B. Rathburn PhD made a motion to approve the minutes of the GCWA Board of Directors Regular Meeting on August 20, 2017. Cliff Mock seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

7. Old Business

a. Discussion and possible action to approve extending the term of the Annual Contract for Water Transmission Rehabilitation with D. Wagner Construction, Inc. and authorization for the General Manager to sign pertinent documents.

*Brad Matlock made a motion to approve the renewal of an Annual Contract for Water Transmission Rehabilitation with D. Wagner Construction, Inc. in the amount of \$330,000 and to authorize the General Manager to sign pertinent documents. Mike O'Connell seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

8. New Business

- a. Discussion and possible action to approve Resolution 2017-005 for the reimbursement for costs related to construction of a booster pump station to serve Galveston County Water Control and Improvement District No. 12.

*C.B. Rathburn PhD made a motion to approve Resolution 2017-005 for the reimbursement for costs related to construction of a booster pump station to serve Galveston County Water Control and Improvement District No.12. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

- b. Presentation by Galveston County Water Control & Improvement District No. 12.

*Kyle Burkes and Kemah Mayor Carl Joiner thanked the Gulf Coast Water Authority Board of Directors for their assistance and cooperation in bringing additional water to the City of Kemah via Galveston County Water Control Improvement District No 12. Mayor Joiner informed the board the additional water will allow Kemah to move forward in negotiations for a possible 100 million dollar hotel and conference center as well as provide water for future development in areas of recent interest west of Highway 146 between FM 518 and Highway 96.
Absent: Hamilton, Wilson*

- c. Discussion and possible action to acknowledge and consent to the terms and conditions of a Spot Water Sales Agreement between Blanchard Refining Company LLC ("BRC") Marathon Petroleum Company LP ("TRD")

*Brad Matlock made a motion to acknowledge and consent to the terms and conditions of a Spot Water Sales Agreement between Blanchard Refining Company LLC ("BRC") Marathon Petroleum Company LP ("TRD"). Bennie Jones Jr seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

- d. Discussion and possible action to approve an Inter Local Agreement with the City of League City for non-destructive testing and other work on the water line located along Calder Road and authorization for the General Manager to sign pertinent documents.

*Brad Matlock made a motion to approve an Inter Local Agreement with the City of League City for non-destructive testing and other work on the water line located along Calder Road and to authorize the General Manager to sign pertinent documents. C.B. Rathburn PhD seconded the motion.
Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

- e. Discussion and possible action to approve An Order of the Board of Directors of Gulf Coast Water Authority establishing fees for Crossing Agreements, Easements and Other Fees.

Cliff Mock made a motion to approve An Order of the Board of Directors of

*Gulf Coast Water Authority establishing fees for Crossing Agreements, Easements, and Other Fees. James McWhorter seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

- f. Discussion and possible action to approve an Inter Local Contract with Region III Education Service Center and award of a construction contract lining a 60" diameter pipe underneath the American Canal New Extension and authorization for the General Manager to sign pertinent documents.

*Brad Matlock made a motion to approve an Inter Local Contract with Region III Education Service Center and to award a construction contract in accordance with rules of the Purchasing Cooperative of America with Quadex Lining Systems, LLC for lining a 60" diameter pipe underneath the American Canal New Extension and to authorize the General Manager to sign pertinent documents. James McWhorter seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

- g. Discussion and possible action to award a construction contract based on staff ranking proposals received for the Land Based Right of Way Clearing and authorization for the General Manager to sign pertinent documents.

*Mike O'Connell made a motion to award a construction contract based on staff ranking of the offerors who submitted proposals for the Land Based Right of Way Clearing on Oyster Creek to Linco Construction Co., Inc., in the amount of \$172,407.00, authorize the use of reserve funds for the Land Based Right of Way Clearing and to authorize the General Manager to sign pertinent documents. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

- h. Discussion and possible action to award a construction contract for the Monofill Cell No. 1 and the Sediment Basin No. 2 using reserve funds and authorization for the General Manager to sign pertinent documents.

*Brad Matlock made a motion to award a construction to contract to Rally Construction, Inc. for the Monofill Cell No. 1 and the Sediment Basin No. 2 at the Thomas Mackey Water Treatment Plant using reserve funds and to authorize the General Manager to sign pertinent documents.. James McWhorter seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

- i. Discussion and possible action to adopt an Exceptional Performance Recognition Program for employees.

*Item 8i - Discussion and possible action to adopt an Exceptional Performance Recognition Program was deferred to allow the Personnel and Compensation Committee to consider changes proposed by the board.
Absent: Hamilton, Wilson*

- j. Discussion and possible action to award of a one year contract, with option to

renew each of the two succeeding years, mowing contract based on the staff ranking of the proposals received and the corresponding rate sheet for additional work related to easement clearing and authorization for the General Manager to sign the pertinent documents.

*Cliff Mock made a motion to motion to award a contract based on the staff ranking of the proposals received to Coastal Maintenance where GCWA shall retain the continuing right to terminate the agreement at the expiration of each budget period during the term of the contract and GCWA agrees to use best efforts to retain and appropriate funds for the continued performance of the agreement in the amount of \$473,215.38 and the corresponding rate sheet for additional work related to easement clearing and to authorize the General Manager to sign the pertinent documents. Brad Matlock seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

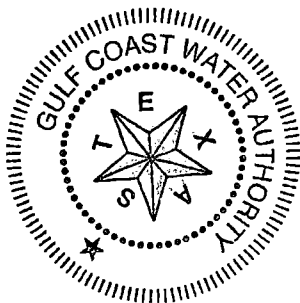
- k. Discussion and possible action to approve reimbursement of eligible expenses incurred by Board Directors while attending *Texas Water Conservation Association (TWCA) Fall Conference, October 18-20, 2017 in San Antonio, Texas.*

*Bennie Jones Jr made a motion to approve the reimbursement of eligible expenses incurred by Board Directors while attending Texas Water Conservation Association (TWCA) Fall Conference, October 18-20, 2017 in San Antonio, Texas. Cliff Mock seconded the motion. Motion Passed by a vote of 7-0
Absent: Hamilton, Wilson*

9. Adjourn Meeting

Gulf Coast Water Authority Board of Directors President, Russell Jones, adjourned the meeting to order at 5:18 PM.

Passed and approved this 21st day of September, 2017.



Brad Matlock, P.E.
Assistant Secretary
Gulf Coast Water Authority Board of Directors