



Gulf Coast Water Authority

Gulf Coast Water Authority
Board of Directors Regular Meeting
MINUTES
August 18, 2016

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, August 18, 2016 at 3:00 PM** at the Gulf Coast Water Authority Administrative Office, 3630 FM 1765, Texas City, Texas 77591.

1. Convene Meeting

James McWhorter called the meeting to order at 3:02 PM. Absent: Matlock, Wilson

2. Roll Call

*President James McWhorter, Vice President Russell Jones, Treasurer Bennie Jones Jr, Director Connie Bradley, Director Shane Hamilton, Director Cliff Mock, Director Mike O'Connell and Director C.B. "Bix" Rathburn, Phd were in attendance. A quorum was present.
Absent: Matlock, Wilson*

3. Conflict of Interest Declarations

No Conflicts of Interest were declared. Absent: Matlock, Wilson

4. Requests to Address the Board

a. Kyle Burk for Galveston County WCID No 12

Kyle Burks requested to address the GCWA Board of Directors regarding Galveston County Water Control and Improvement District No 12's request for option water. Kyle updated the Board Members on GC WCID NO 12's attempts to secure water and asked the Board to table the request made by GC WCID NO 12 to secure 2MGD of water at the August 2016 Board Meeting. Absent: Matlock, Wilson

5. Managers' Report

a. Financial Report

Bob Webb presented the Financial Report. Absent: Matlock, Wilson

b. Environmental Health & Safety Director's Report

Thomas Gilbert presented the Environmental Health & Safety Director's Report. Absent: Matlock, Wilson

- c. Thomas Mackey Water Treatment Plant Report

Jake Hollingsworth presented the Thomas Mackey Water Treatment Plant Report. Absent: Matlock, Wilson

- d. Thomas Mackey Water Treatment Plant Distribution Report

James Vanderwater presented the Thomas Mackey Water Treatment Plant Distribution Report. Absent: Matlock, Wilson

- e. Industrial Division Report

James Vanderwater presented the Industrial Division Report. Absent: Matlock, Wilson

- f. Capital Projects Report

James Vanderwater presented the Capital Projects Report. Absent: Matlock, Wilson

- g. Canal Division Report

David Sauer presented the Canal Division Report. Absent: Matlock, Wilson

- h. Assistant General Manager's Report

David Sauer presented the Assistant General Manager's Report. Absent: Matlock, Wilson

- i. General Manager's Report

Ivan Langford presented the General Manager's Report. Absent: Matlock, Wilson

6. Board Committees

- a. Safety Committee Meeting

Safety Committee Members Connie Bradley Chair, Brad Matlock, Shane Hamilton and Cliff Mock met on Wednesday, August 10, 2016. Thomas Gilbert reviewed the Environmental Health & Safety Directors Report and the committee discussed case management, cell phone policy, safety incentives and improvement on various checks and valves on the canal. Absent: Matlock, Wilson

7. Consent Agenda

Russell Jones made a motion to approve items a and b of the Consent Agenda. Shane Hamilton seconded the motion. Motion Passed by a vote of 8-0 Absent: Matlock, Wilson

- a. Discussion and possible action to approve the minutes of the Gulf Coast

Water Authority Board of Director's Regular Meeting on July 21, 2016.

- b. Discussion and possible action to approve six Crossing Agreements with HSC Pipeline Partnership, LLC, for a 6-inch steel pipeline crossing GCWA potable water lines located in Galveston County and crossing the Amoco and Chocolate Bayou Canals in Brazoria County with authorization for the General Manager to sign the pertinent documents.

8. Old Business

- a. Discussion on the request for Option Water from Galveston County Water Control & Improvement District No 12 - Kemah.

C.B. Rathbum PhD made a motion to table action on the request for Option Water from Galveston County Water Control & Improvement District No 12 until such time as request is resubmitted; with the understanding that GCWA staff is directed to continue to work hand in hand with WCID#12 representatives to meet both their short term and long term potable drinking water needs. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 8-0

Absent: Matlock, Wilson

- b. Discussion and possible action to allocate supplemental funds and to extend the term of the Annual Contract for Water Transmission Rehabilitation with D. Wagner Construction, Inc. and authorization for the General Manager to sign the pertinent documents.

Bennie Jones Jr made a motion to approve a twelve month extension to the Annual Contract for Water Transmission Rehabilitation with D. Wagner Construction Co., contingent on the receipt of a completed Form 1295, and authorize the General Manager to allocate work up to \$330,000.00. Cliff Mock seconded the motion. Motion Passed by a vote of 8-0

Absent: Matlock, Wilson

9. New Business

- a. Discussion and possible action to approve Board Member expenses to attend Texas Water Conservation Association Fall Conference, October 12-14, 2016 in San Antonio, Texas.

Russell Jones made a motion to approve the reimbursement of eligible expenses which GCWA Directors C.B. "Bix" Rathbum, PhD and James McWhorter incur while attending the Texas Water Conservation Association Fall Conference, October 12-14, 2016 in San Antonio, Texas. Shane Hamilton seconded the motion. Motion Passed by a vote of 8-0

Absent: Matlock, Wilson

- b. Discussion and possible action to approve a Revised and Restated Fiscal

Year 2016-2017 Rate Order for Raw Water and Treated Surface Water.

*Russell Jones made a motion to approve a Revised and Restated Fiscal Year 2016-2017 Rate Order for Raw Water and Treated Surface Water. Cliff Mock seconded the motion. Motion Passed by a vote of 8-0
Absent: Matlock, Wilson*

- c. Discussion and possible action for approval of Resolution No. 2016-005 stating Gulf Coast Water Authority reviewed the Authority's Investment Policy and Investment Strategies in accordance with Section 2256.005(3) of the Public Funds Investment Act.

*Mike O'Connell made a motion to approve Resolution No. 2016-005 stating Gulf Coast Water Authority reviewed the Authority's Investment Policy and Investment Strategies in accordance with Section 2256.005(3) of the Public Funds Investment Act. Shane Hamilton seconded the motion. Motion Passed by a vote of 8-0
Absent: Matlock, Wilson*

- d. Discussion and possible action for approval to enter into a Master Agreement with Cartegraph Systems, Inc for a license to use Cartegraph Software and procure services of installation, training, support, hosting, and other services related thereto from SHI Government Solutions, Inc. in the amount of \$256,847.16, and authorization for the General Manager to sign the pertinent documents.

*Shane Hamilton made a motion to approve GCWA entering into a Master Agreement with Cartegraph Systems, Inc for a license to use Cartegraph Software and procure services of installation, training, support, hosting, and other services related thereto from SHI Government Solutions, Inc. in the amount of \$256,847.16, and authorize the General Manager to sign the pertinent documents. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 8-0
Absent: Matlock, Wilson*

- e. Discussion and possible action to approve the lowest qualified bid for Liquid Ammonia Sulfate, Chlorine, and Powder Activated Carbon for use at Thomas S Mackey Water Treatment Plant and authorization for the General Manager to sign the pertinent documents.

Bennie Jones Jr made a motion to approve two year contracts for the purchase of the following chemicals from the lowest qualified bidder - Liquid Ammonia Sulfate from Brentag at \$0.0883 per pound, Chlorine from DXI at \$0.267 per pound, and Powder Activated Carbon from Cabot North Americas, Inc. at \$0.72 per pound for use at Thomas S Mackey Water Treatment Plant and authorize the General Manager to sign the pertinent documents. Cliff Mock seconded the motion. Motion Passed by a vote of 8-

0

Absent: Matlock, Wilson

- f. Discussion and possible action adopting a Board Policy on review of requests for purchase of raw water held by an existing GCWA customer holding "option water" in its raw water availability agreement with GCWA.

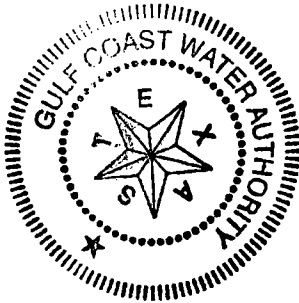
The Long Range Planning Committee will review the policy in depth and refer it back to the Board for consideration at the September 2016 Board Meeting

Absent: Matlock, Wilson

10. Adjourn Meeting

James McWhorter adjourned the meeting at 4:53 PM Absent: Matlock, Wilson

Passed and approved this 20th day of October, 2016.



A handwritten signature in black ink, appearing to read 'Eric Wilson', is written above a horizontal line.

Eric Wilson, Secretary
Gulf Coast Water Authority Board of Directors