



Gulf Coast Water Authority

Gulf Coast Water Authority
Board of Directors Regular Meeting
MINUTES
September 15, 2016

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, September 15, 2016 at 3:00 PM** at the GCWA Administrative Office, 3630 FM 1765, Texas City, Texas 77591.

1. Convene Meeting

James McWhorter called the meeting to order at 3:00 PM

2. Roll Call

President James McWhorter, Vice President Russell C Jones, Secretary Eric Wilson, Treasurer Bennie Jones Jr, Assistant Secretary Brad Matlock P.E., Director Connie Bradley, Director Shane Hamilton, Director Cliff Mock, Director Mike O'Connell and Director C.B. "Bix" Rathburn, PhD were in attendance. A quorum of the Gulf Coast Water Authority Board of Directors was present.

3. Conflict of Interest Declarations

There were no Conflict of Interest Declarations.

4. Requests to Address the Board

There were no Requests to Address the Board.

5. Board Business

a. Brazos River Watermaster Presentation by Molly Mohler, TCEQ Brazos River Watermaster

Brazos Watermaster Molly Mohler spoke to the board about the Brazos Watermaster Program.

b. Statement of Officer and Oath of Office by reappointed Board Members

- C.B. "Bix" Rathburn, PhD to Galveston County Industrial Position No 1
- Brad Matlock P.E. to Galveston County At Large Position No 2
- Bennie Jones Jr to Brazoria County Industrial Position No 1
- Cliff Mock to Brazoria County Agricultural Position No 1
- Mike O'Connell to Fort Bend County At Large Position No 1

Notary Public for the State of Texas, Renee Dondonay, administered the Statement of Appointed Officer and the Oath of Office for reappointed Board

Members Brad Matlock P.E., Bennie Jones Jr., Cliff Mock, Mike O'Connell and C.B. "Bix" Rathburn, PhD.

c. Nomination and Election of Board Officers

Mike O'Connell made a motion to nominate Russell C Jones for President. Brad Matlock seconded the motion. The motion passed unanimously. Eric Wilson made a motion to nominate C.B. "Bix" Rathburn, PhD for Vice President. Mike O'Connell seconded the motion. The motion passed unanimously.

Mike O'Connell made a motion to retain the remaining officers Eric Wilson as Secretary, Bennie Jones Jr as Treasurer and Brad Matlock as Assistant Secretary. Russell C Jones seconded the motion. The motion passed unanimously.

Russell C Jones announced he would review the current committee appointments and any changes will be announced at the October 2016 GCWA Board of Directors Regular Meeting.

6. Managers' Report

a. Financial Report

Bob Webb reviewed the Financial Report. Ivan Langford more closely reviewed a portion of the Financials to provide a better explanation of the funds.

b. Environmental Health and Safety Report

Thomas Gilbert reviewed the Environmental Health and Safety Report.

c. Thomas S Mackey Water Treatment Plant Report

Jake Hollingsworth reviewed the Thomas S Mackey Water Treatment Plant Report.

d. Thomas S Mackey Water Treatment Plant Distribution Report

James Vanderwater reviewed the Thomas S Mackey Water Treatment Plant Distribution Report.

e. Industrial Division Report

James Vanderwater reviewed the Industrial Division Report and gave a power point presentation of the history of the Industrial Distribution System.

f. Canal Division Report

David Hudson reviewed the Canal Division Report.

g. Assistant General Manager's Report

Ivan Langford reviewed the Assistant General Manager's Report.

h. General Manager's Report

Ivan Langford reviewed the General Manager's Report.

7. Board Committees

a. Long Range Planning Committee

Russell C Jones reviewed the topics discussed at the August 24, 2016 Long Range Planning Committee Meeting

b. Capital Project Review Committee

Eric Wilson reviewed the topics discussed at the September 8, 2016 Capital Project Review Committee Meeting.

c. Personnel and Compensation Committee

Shane Hamilton discussed the topics reviewed at the September 8, 2016 Personnel and Compensation Committee Meeting.

8. Consent Agenda

a. Discussion and possible action to approve the budgeted purchase of a Short Boom Excavator through Buy Board Cooperative Purchasing and authorization for the General Manager to sign the pertinent documents.

Brad Matlock made a motion to approve the purchase of a Komatsu PC210LC-11 Excavator in the amount of \$202,956.30 from Waukesha Peirce through Buy Board and authorized the General Manager to sign the pertinent documents. Cliff Mock seconded the motion. Motion Passed by a vote of 10-0

9. Old Business

a. Discussion and possible action on the approval of Board Policy regarding requests received from existing and future customers for the purchase of additional firm water.

C.B. Rathburn PhD made a motion to approve Board Policy regarding requests received from existing and future customers for the purchase of additional firm water. Shane Hamilton seconded the motion. Motion Passed by a vote of 10-0

b. Discussion and possible action to approve a Memorandum of Understanding with Galveston County Water Control and Improvement District No12 for delivery of water.

Mike O'Connell made a motion to approve a Memorandum of Understanding with Galveston County Water Control and Improvement District No 12 for delivery of water. James McWhorter seconded the motion.

Motion Passed by a vote of 10-0

10. New Business

- a. Discussion and possible action on the renewal of an agreement with CrowderGulf for Debris Management Services.

Brad Matlock made a motion to approve the renewal of an agreement with CrowderGulf for Debris Management Services and direct staff to investigate debris management service providers for a secondary provider of services. Cliff Mock seconded the motion. Motion Passed by a vote of 10-0

- b. Discussion and possible action to approve the ranking of offers received for the Roof Replacement at Thomas Mackey Water Treatment Plant, the award of a contract to the highest ranked contractor and authorization for the General Manager to sign pertinent documents.

Mike O'Connell made a motion to approve the ranking of the Offerors for the Roof Replacement at Thomas Mackey Water Treatment Plant, with Royal American Services Inc. in first, FW Walton Inc. in second, PRC Roofing Company Inc. in third and Texas Liqua Tech Services in fourth, and award of a contract to Royal American Services Inc. in the amount of \$442,883.00 and authorized the General Manager to sign pertinent documents. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 10-0

- c. Discussion and possible action to approve the declaration of an emergency for the gate structures on the Industrial Reservoir by the GCWA Board of Directors, and authorization to take appropriate action in the repair and replacement of the gates as necessary to comply with regulations while maintaining the integrity of the Industrial Division facilities, and the development of an alternative plan to finance the project.

Cliff Mock made a motion to approve the declaration of an emergency on the Industrial Reservoir Gates Project. Shane Hamilton seconded the motion. Motion Passed by a vote of 10-0

- d. Discussion and possible action on the approval of a resolution for the reimbursement for costs related to construction of new gate structures on the Industrial Reservoir.

Eric Wilson made a motion to approve a resolution for the reimbursement of costs related to construction of new gate structures on the Industrial Reservoir. Brad Matlock seconded the motion. Motion Passed by a vote of 10-0

- e. Discussion and possible action on the approval of a Work Authorization with Freese Nichols for the Construction Phase Services on the Industrial Reservoir Improvements Project and authorization for the General Manager to

sign pertinent documents.


Eric Wilson made a motion to approve a work authorization with Freese and Nichols for the Industrial Reservoir Improvements Project for Construction Phase Services and authorized the General Manager to sign pertinent documents. Cliff Mock seconded the motion. Motion Passed by a vote of 10-0

11. Adjourn Meeting

Russell Jones adjourned the meeting at 5:46 PM

Passed and approved this 20th day of October, 2016.




Eric Wilson, Secretary
Gulf Coast Water Authority Board of Directors