



Gulf Coast Water Authority
Board of Directors Regular Meeting
Minutes
September 17, 2015

COUNTY OF GALVESTON §

STATE OF TEXAS §

Notice is hereby given that the Board of Directors of the Gulf Coast Water Authority met on **Thursday, September 17, 2015, at 3:00 p.m.** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with the duly noted Board said to wit:

<i>James McWhorter</i>	<i>Acting President</i>
<i>Eric Wilson</i>	<i>Acting Secretary</i>
<i>Connie Bradley</i>	<i>Director</i>
<i>Shane Hamilton</i>	<i>Director</i>
<i>Ray Holbrook</i>	<i>Director</i>
<i>Bennie Jones Jr</i>	<i>Director</i>
<i>Russell C Jones</i>	<i>Director</i>
<i>Cliff Mock</i>	<i>Director</i>
<i>Mike O'Connell</i>	<i>Director</i>
<i>C.B. "Bix" Rathburn, Ph.D.</i>	<i>Director</i>

All Board Members were in attendance with the exception of Russell C Jones. A quorum was present.

1. Convene Meeting

Ivan Langford called the meeting to order at 3:00 PM.

2. Conflict of Interest Declarations

No Conflicts of Interest were declared.

3. Requests to Address the Board

No Requests to Address the Board

4. Swearing In Newly Appointed Directors to the Gulf Coast Water Authority Board of Directors

- Appointee James McWhorter – Galveston County Municipal Position No 1
The Statement of Appointed Officer and the Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by the appointed Board Member James McWhorter, Galveston County Municipal Position No. 1.

- Appointee Shane Hamilton – Galveston County At Large Position No 1
The Statement of Appointed Officer and the Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by the appointed Board Member Shane Hamilton, Galveston County At Large Position No. 1.
- Appointee Ray Holbrook – Galveston County At Large Position No 2
The Statement of Appointed Officer and the Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by the appointed Board Member Ray Holbrook, Galveston County At Large Position No. 2
- Appointee Connie Bradley – Galveston County Industrial Position No 1
The Statement of Appointed Officer and the Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by the appointed Board Member Connie Bradley, Galveston County Industrial Position No. 1.
- Appointee C.B "Bix" Rathburn, Ph.D. – Galveston County Industrial Position No 2
The Statement of Appointed Officer and the Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by the appointed Board Member C.B. "Bix" Rathburn, Ph.D., Galveston County Industrial Position No. 2.
- Appointee Eric Wilson – Brazoria County Municipal Position No 1
The Statement of Appointed Officer and the Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by the appointed Board Member Eric Wilson, Brazoria County Municipal Position No. 1.
- Appointee Bennie Jones Jr. – Brazoria County Industrial Position No 1
The Statement of Appointed Officer and the Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by the appointed Board Member Bennie Jones Jr., Brazoria County Industrial Position No. 1.
- Appointee Cliff Mock – Brazoria County Agricultural Position No 1
The Statement of Appointed Officer and the Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by the appointed Board Member Cliff Mock, Brazoria County Industrial Position No. 1.
- Appointee Russell C Jones – Fort Bend County Municipal Position No 1
Russell C Jones was not present. Mr. Jones swearing in was deferred to the October 15, 2015 Gulf Coast Water Authority Board of Directors Regular Meeting
- Appointee Mike O'Connell – Fort Bend County At Large Position No 1
The Statement of Appointed Officer and the Oath of Office were administered by Renee Dondonay, Notary Public for the State of Texas and sworn by the appointed Board Member Mike O'Connell, Ft Bend County At Large Position No. 1.

5. Gulf Coast Water Authority Board of Director's Overview

a. Gulf Coast Water Authority Overview

Ivan Langford presented the History of Gulf Coast Water Authority via power point

b. Election of Temporary Officers

Shane Hamilton seconded Ray Holbrook's motion to appoint James McWhorter as Acting President. The motion passed unanimously with the exception of Russell Jones who was absent.

Ray Holbrook seconded Shane Hamilton's motion to appoint Eris Wilson as Acting Secretary. The motion passed unanimously with the exception of Russell Jones who was absent.

c. Establishment of the Terms of Office

Legislation which created the Gulf Coast Water Authority Board of Directors required the establishment of the Terms of Office for each position, with 5 positions holding a one year inaugural term and 5 positions holding a two year inaugural term. Shane Hamilton seconded Eric Wilson's motion to select the terms of office by first dividing out the counties and the at large positions and industrial positions for Galveston County to insure alternating terms of office and secondly accepting volunteers for one year terms of each division for first priority. The motion passed unanimously with the exception of Russell Jones who was absent.

C.B "Bix" Rathburn, Ph.D. seconded Eric Wilson's motion to approve the terms of office as listed. The motion passed unanimously with the exception of Russell Jones who was absent.

Inaugural Term – One Year ending August 31, 2016 (Even Years)

Ray Holbrook – Galveston County At Large Position No. 2

C.B. "Bix" Rathburn, Ph.D. – Galveston County Industrial Position No. 2

Cliff Mock – Brazoria County Agricultural Position No. 1

Bennie Jones Jr – Brazoria County Industrial Position No. 1

Mike O'Connell – Fort Bend County At Large Position No. 1

Inaugural Term – Two Years ending August 31, 2017 (Odd Years)

James McWhorter – Galveston County Municipal Position No. 1

Shane Hamilton – Galveston County At Large Position No. 1

Connie Bradley – Galveston County Industrial Position No. 1

Eric Wilson – Brazoria County Municipal Position No. 1

Russell C Jones – Fort Bend County Municipal Position No. 1

d. Schedule Gulf Coast Water Authority Board of Directors Site Tour

The GCWA Board of Directors scheduled an Orientation and Site Tour for September 25, 2015.

6. Managers' Report

a. Financial

Bob Webb presented the July 2015 Financial Report.

b. Safety

Thomas Gilbert presented the August 2015 Safety Report

c. Capital Projects

James Vanderwater presented a power point which reviewed the current status of several Capital Projects.

d. Industrial Division

James Vanderwater presented a power point which reviewed the current status of the Industrial Division

- e. Water Treatment Plant Distribution
James Vanderwater presented a power point which reviewed the current status of the Water Treatment Plant Distribution.
- f. Thomas Mackey Water Treatment Plant
Randy Jones reviewed the production of the Thomas Mackey Water Treatment Plant.
- g. Canal Division
David Sauer reviewed the status of the Canal Division and the Brazos River.
- h. Administrative
No formal presentation was available from the Assistant General Manager or the General Manager. David Sauer and Ivan Langford spoke regarding the overall state of various projects at Gulf Coast Water Authority.

7. Consent Agenda

- a. Accept Minutes from the Board of Directors' Regular Meeting held August 20, 2015.
Cliff Mock seconded Shane Hamilton's motion to approve the minutes of the August 20, 2015 GCWA Board of Directors Regular Meeting. The motion passed unanimously with the exception of Russell Jones who was absent.

8. New Business

- a. Discussion and possible action on an Agreement between the City of League City and Gulf Coast Water Authority on the 42" Old Galveston Line Replacement and authorization for the General Manager to sign the pertinent documents.
Item 8a and 8b were approved in one motion. See Item 8b.
- b. Discussion and possible action on an Agreement between the City of Houston and Gulf Coast Water Authority on the 42" Old Galveston Line Replacement and authorization for the General Manager to sign the pertinent documents.
Eric Wilson seconded C.B. "Bix" Rathburn, Ph.D.'s motion to approve an Agreement between the City of League City and Gulf Coast Water Authority on the 42" Old Galveston Line Replacement and an Agreement between the City of Houston and Gulf Coast Water Authority on the 42" Old Galveston Line Replacement and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.
- c. Discussion and possible action on Briscoe Pump Station #2 Pump Refurbishment by Standard Alloys, Inc. and authorization for the General Manager to sign the pertinent documents.
Cliff Mock seconded Eric Wilson's motion to approve the Briscoe Pump Station #2 Pump Refurbishment by Standard Alloys, Inc. for \$203,608.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.
- d. Discussion and possible action on the Industrial Division Terminal Reservoir #1 Pump Refurbishment and authorization for the General Manager to sign the pertinent documents.
Bennie Jones Jr seconded Mike O'Connell's motion to approve the Refurbishment of the Industrial Division Terminal reservoir #1 Pump by Ruhrpumpen, Inc. for \$60,894.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.

- e. Discussion and possible action to award a contract for improvements to the Motor Control Center at the Texas City Industrial Pump Station to Crescent Electric Company (La Marque); for the replacement of electrical contact relays and authorization for the General Manager to sign the pertinent documents.

B.C. "Bix" Rathburn, Ph.D. seconded Eric Wilson's motion to approve a contract for improvements to the Motor Control Center at the Texas City Industrial Pump Station with Crescent Electric for \$74,852.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.

- f. Discussion and possible action to award a contract for improvements to the Motor Control Center at the Texas City Industrial Pump Station to Powell Industries, Inc. (Houston) for the purchase of equipment and services and authorization for the General Manager to sign the pertinent documents.

Ray Holbrook seconded Shane Hamilton's motion to approve the contract for Improvements to the Motor Control Center at the Texas City Industrial Pump Station through a sole source purchase of equipment and services with Powell Industries, Inc for \$168,520.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.

- g. Discussion and possible action to award a contract to the most qualified bidder for asphalt coated pipe, steel riveted pipe, and irrigation pipes for various projects on the canal and authorization for the General Manager to sign the purchase orders.

Ray Holbrook seconded Eric Wilson's motion to approve awarding a contract for asphalt coated pipe, steel riveted pipe, and irrigation pipes for various projects on the canal to the most qualified bidder for an amount not to exceed \$200,000.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Russell Jones who was absent.

- h. Update on the City of Houston's Southeast Water Purification Plant SEWPP 2016 Budget Discussion

Ivan Langford updated the Board of Directors on the City of Houston's Southeast Water Purification Plant 2016 Budget.

9. Adjourn Meeting

James McWhorter adjourned the meeting at 5:23 PM.

Passed and approved this 15th day of October, 2015.



Eric Wilson, Acting Secretary
Gulf Coast Water Authority Board of Directors