



Gulf Coast Water Authority

Gulf Coast Water Authority
Board of Directors Regular Meeting
MINUTES
December 17, 2015

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, December 17, 2015 at 3:00 PM** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with the duly constituted board said to wit:

Present - James McWhorter - President, Russell C Jones - Vice President, Eric Wilson - Secretary, Bennie Jones Jr. - Treasurer, Shane Hamilton - Director, Cliff Mock - Director, Ray Holbrook - Director, C.B. "Bix" Rathburn, Ph.D. - Director, Mike O'Connell - Director.

Absent - Connie Bradley - Director

1. Conflict of Interest Declarations

No Conflict of Interest Declarations

2. Convene Meeting

James McWhorter convened the meeting at 3:02 PM

3. Requests to Address the Board

No Requests to Address the Board

4. Managers' Report

a. Environmental Health and Safety Directors Report

Thomas Gilbert reviewed the Environmental Health and Safety Directors Report

b. Capital Project Report

c. Capital Project Report

James Vanderwater reviewed the Capital Project Report

d. Industrial Report

James Vanderwater reviewed the Industrial Division Report

e. Thomas Mackey Water Treatment Plant Managers Report

Randy Jones reviewed the Thomas Mackey Water Treatment Plant Manager's Report

- f. Assistant General Managers Report

Ivan Langford reviewed the Assistant General Managers Report in David Sauer's absence.

- g. General Managers Report

Ivan Langford reviewed the General Manager's Report

5. Consent Agenda

- a. Discussion and possible action to approve the minutes of the Gulf Coast Water Authority Board of Directors Regular Meeting November 19, 2015.

Shane Hamilton seconded Russell C Jones' motion to approve the minutes of the Gulf Coast Water Authority Board of Directors Regular Meeting on November 19, 2015 with modifications to Item 10A regarding the General Manager's Evaluation which should state - President James McWhorter will review the results of the General Manager's Evaluation with Ivan Langford including the budgeted raise of 4% effective September 1, 2016. The motion passed unanimously with the exception of Connie Bradley who was absent.

6. Old Business

- a. Consider approval of modifications to pending contracts with industrial customers in Texas City - Eastman Chemical, Valero Refining, Blanchard Refining, Marathon Petroleum Company, Union Carbide Corp, Ashland and City of Texas City.

Bennie Jones Jr. seconded C.B. "Bix" Rathburn's motion to approve modifications to pending contracts with the Industrial Customers in Texas City - Eastman Chemical, Valero Refining, Blanchard Refining, Marathon Petroleum Company, Union Carbide Corporation, Ashland and the City of Texas City with corrections to page 108 of the Ashland Contract which needs references to the Industrial Pump Station removed from the contract. The motion passed unanimously with the exception of Connie Bradley who was absent,

7. New Business

- a. Discussion and possible action to approve a work authorization with ARKK Engineers, LLC for Replacement of 18-inch Industrial Waterline and authorization for the General Manager to sign the pertinent documents.

Russell C Jones seconded Eric Wilson's motion to approve a work authorization with ARKK Engineers, LLC for Replacement of 18-inch Industrial Waterline in the amount of \$89,400.00 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously

with the exception of Connie Bradley who was absent.

- b. Discussion and possible action to renew a Professional Services Agreement with Mindy Ellmer.

Mindy Ellmer spoke to the Board about her role with Gulf Coast Water Authority.

Eric Wilson seconded Ray Holbrook's motion to approve the renewal of a Professional Services Agreement with Mindy Ellmer. The motion passed unanimously with the exception of Connie Bradley who was absent.

- c. Discussion and possible action to award a contract to the responsive bidder with the lowest price for Site Work for Powdered Activated Carbon Silo and authorization for the General Manager to sign the agreement and related contract documents.

Eric Wilson seconded Mike O'Connell's motion to approve GCWA awarding a construction contract to the responsive bidder with the lowest price, Hugh Patrick Constructors, for Site Work for the Powder Activated Carbon Silo in the amount of \$161,968.86 and authorize the General Manager to sign the pertinent documents. The motion passed unanimously with the exception of Connie Bradley who was absent.

- 8. Adjourn Meeting

James McWhorter adjourned the meeting at 5:10 PM.

Passed and approved this 21st day of January, 2016.



Eric Wilson, Secretary
Gulf Coast Water Authority Board of Directors