



Gulf Coast Water Authority

Gulf Coast Water Authority
Board of Directors Regular Meeting
MINUTES
March 17, 2016

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, March 17, 2016 at 3:00 PM** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas, with the duly constituted board said to wit:

*President James McWhorter, Secretary Eric Wilson, Treasurer Bennie Jones Jr., Director Connie Bradley, Director Brad Matlock, Director Cliff Mock, Director Mike O'Connell and Director C.B. "Bix" Rathburn, PhD were in attendance. A quorum of the Gulf Coast Water Authority Board of Directors was present.
Absent: Hamilton, Jones*

1. Convene Meeting

James McWhorter called the meeting to order at 3:14 PM.

2. Conflict of Interest Declarations

No Conflict of Interests Declarations.

3. Requests to Address the Board

No Requests to Address the Board.

4. Managers' Report

a. Financial Report

Bob Webb reviewed the Financial Report from September 1, 2015 to January 31, 2016.

b. Environmental Health & Safety Directors Report.

Thomas Gilbert reviewed the Monthly Environmental Health & Safety Report.

c. Thomas Mackey Water Treatment Plant Report.

Jake Hollingsworth reviewed the Thomas Mackey Water Treatment Plant Monthly Operations.

d. Water Treatment Plant Distribution Report.

David Sauer reviewed the Water Treatment Plant Distribution Report.

- e. Industrial Division Report.

David Sauer reviewed the Industrial Division Report.

- f. Canal Division Report

David Sauer reviewed the Canal Division Report.

- g. Assistant General Manager's Report

David Sauer reviewed the Assistant General Manager's Report.

- h. General Manager's Report

Ivan Langford reviewed the General Manager's Report.

5. Board Committees

- a. Capital Project Review Committee

Committee members Eric Wilson, James McWhorter and Mike O'Connell met on March 10, 2016. The committee discussed the Industrial Reservoir, the Switch Gear Rehab and the PAC Silo and Equipment Installation at the Thomas Mackey Water Treatment Plant as well as many smaller ongoing projects.

- b. Long Range Planning Committee

Committee members Russell C Jones, Mike O'Connell, Bennie Jones Jr., and C.B. "Bix" Rathburn as well as Board President James McWhorter met on February 24, 2016. The committee discussed and revised the Gulf Coast Water Authority By-Laws which will be brought to the April Board Meeting for approval.

- c. Personnel and Compensation Committee

Committee Members Shane Hamilton, Brad Matlock and James McWhorter met on February 29, 2016 to discuss TCDRS Training for Board Members, a study for Compensation Evaluation of GCWA compared to similar organizations and the proposed Deputy General Manager's Position.

6. Consent Agenda

Eric Wilson made a motion to approve Items a-c of the Consent Agenda. Cliff Mock seconded the motion. The motion passed unanimously with the exception of Shane Hamilton and Russell C Jones who were absent.

- a. Approval of the Minutes for the GCWA Board of Director's Regular Meeting held January 21, 2016.
- b. Approval of the Minutes for the GCWA Board of Director's Regular Meeting held February 18, 2016.

- c. Discussion and possible action to approve the assignment and purchase of the cities of Richmond and Rosenberg's Brazos River Authority stored water contracts and authorization for the General Manager to sign the pertinent documents.

7. Old Business

- a. Approval for the Purchase and Sale Agreement between Gulf Coast Water Authority and PetroCap Brazoria, LLC and GWB Holding Company, LLC for real property situated in the Perry and Austin League, Abstract 110, Brazoria County, Texas, and being a part of lots 5, 6, and 7, Block 17, of the Texas Orchard Development Company Subdivision, containing approximately 7.57 acres and authorization for the General Manager to sign the pertinent documents.

Connie Bradley made a motion to approve the Purchase and Sale Agreement between Gulf Coast Water Authority and PetroCap Brazoria, LLC and GWB Holding Company, LLC for real property situated in the Perry and Austin League, Abstract 110, Brazoria County, Texas, and being a part of lots 5, 6, and 7, Block 17, of the Texas Orchard Development Company Subdivision, containing approximately 7.57 acres and authorizes the General Manager to sign the pertinent documents. Brad Matlock seconded the motion. The motion passed unanimously with the exception of Shane Hamilton and Russell Jones who were absent.

8. New Business

- a. Discussion and possible action to approve Devon Ruhl as Karen Ivey's replacement as a Trustee

Mike O'Connell made a motion to approve Devon Ruhl as Karen Ivey's replacement as a Trustee of the Gulf Coast Water Authority 401K Plan. Eric Wilson seconded the motion. The motion passed unanimously with the exception of Shane Hamilton and Russell Jones who were absent.

- b. Discussion and possible action to approve the reimbursement of eligible travel expenses for

Cliff Mock made a motion to approve the reimbursement of eligible travel expenses for GCWA Directors requesting to attend Texas County and District Retirement System's 2016 Annual Conference, July 27-29, 2016 in Austin, Texas. Eric Wilson seconded the motion. The motion passed unanimously with the exception of Shane Hamilton and Russell Jones who were absent.

- c. Discussion and possible action on the approval of Resolution 2016-001 for the submission of a

Eric Wilson made a motion to approve Resolution 2016-001 for the submission of a grant application to the U.S. Department of the Interior, Bureau of Reclamation under the WaterSMART: Drought Contingency

Planning Grants for Fiscal Year 2016 (FOA No. R16-FOA-DO-005) with authorization for District Engineer James Vanderwater and General Manager Ivan Langford to sign the pertinent documents. Brad Matlock seconded the motion. The motion passed unanimously with the exception of Shane Hamilton and Russell Jones who were absent.

- d. Discussion and possible action to approve an Easement Agreement with Chocolate Bayou Wind I,

Cliff Mock made a motion to approve an Easement Agreement with Chocolate Bayou Wind I, LLC for transmission facilities crossing the Mustang Lake Reservoir with authorization for the General Manager to sign the pertinent documents. C.B. "Bix" Rathburn, PhD seconded the motion. The motion passed unanimously with the exception of Shane Hamilton and Russell Jones who were absent.

9. Adjourn Meeting

James McWhorter adjourned the meeting at 4:42 PM

Passed and approved this 21st day of April, 2016.




Eric Wilson, Secretary
Gulf Coast Water Authority Board of Directors