



Gulf Coast Water Authority

Gulf Coast Water Authority
Board of Directors Regular Meeting
MINUTES
April 21, 2016

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, April 21, 2016 at 3:00 PM** at the Gulf Coast Water Authority's Administrative Office located at 3630 FM 1765, Texas City, Texas 77591.

1. Convene Meeting

James McWhorter called the meeting to order at 3:00 PM.

2. Roll Call

James McWhorter, Russell C Jones, Eric Wilson, Bennie Jones Jr, Connie Bradley, Brad Matlock PE, Cliff Mock and C.B. "Bix" Rathburn, PhD were in attendance. A quorum was present. Absent: Hamilton, O'Connell

3. Conflict of Interest Declarations

No Conflict of Interest Declarations

4. Requests to Address the Board

No Requests to Address the Board

5. Board Business

a. Presentation by Energy Edge Consulting.

Matt Hobson of Edge Energy reviewed the services provided to GCWA. Absent: Hamilton, O'Connell

6. Managers' Report

a. Financial and Investment Report

Bob Webb reviewed the Financial and Investment Reports. Absent: Hamilton, O'Connell

b. Environmental Health & Safety Manager's Report

Thomas Gilbert reviewed the Environmental Health and Safety Director's Report. Absent: Hamilton, O'Connell

c. Thomas Mackey Water Treatment Plant Report

Randy Jones reviewed the Thomas Mackey Water Treatment Plant Report. Absent: Hamilton, O'Connell

- d. Thomas Mackey Water Treatment Plant Distribution Report

James Vanderwater reviewed the Thomas Mackey Water Treatment Plant Distribution Report. Absent: Hamilton, O'Connell

- e. Industrial Division Report

James Vanderwater reviewed the Industrial Division Report. Absent: Hamilton, O'Connell

- f. Canal Division Report

David Sauer reviewed the Canal Division Report. Absent: Hamilton, O'Connell

- g. Assistant General Manager's Report

David Sauer reviewed the Assistant General Manager's Report. Absent: Hamilton, O'Connell

- h. General Manager's Report

Ivan Langford was not present. David Sauer requested the Directors contact Ivan Langford with any questions regarding the General Manager's Report. Absent: Hamilton, O'Connell

7. Board Committees

- a. Finance and Insurance Committee Meeting

Finance and Insurance Committee Members Bennie Jones Jr, C.B. "Bix" Rathburn, PhD and Connie Bradley met on April 21, 2016. Members reviewed the Financial Reports and the Reserve Fund. The committee will meet on June 16, 2016 prior to the Regular Board Meeting for a final review of the budget before presenting to the GCWA Board of Directors for approval. Absent: Hamilton, O'Connell

- b. Safety Committee Meeting

Safety Committee Members Connie Bradley, Shane Hamilton, Brad Matlock PE and Cliff Mock met on April 13, 2016. The committee reviewed many work sites needing improvement and requested staff to come back with a plan for addressing those areas with safety issues. Scott Frankie from the Canal Division was at the meeting and suggested increased checks on employees working alone in remote areas. Absent: Hamilton, O'Connell

- c. Capital Project Review Committee Meeting

Capital Project Committee Members Eric Wilson, Russell C Jones and Mike O'Connell met on April 14, 2016. A presentation was given on the

River Sediment Basin No. 1 and the attendees recommended the project be taken to the board for approval. A second presentation was also given on Pure Technologies Inspection of the Industrial Distribution Lines and the Highway 6 Line and the committee concluded the meeting with a discussion on the Salt Water Barrier. Absent: Hamilton, O'Connell

d. Long Range Planning Committee

Long Range Planning Committee Members Russell C Jones, Cliff Mock, C.B. "Bix" Rathburn, PhD and Bennie Jones Jr. met on March 23, 2016. The committee revised the GCWA By Laws which are on the agenda for Board approval. Absent: Hamilton, O'Connell

8. Consent Agenda

*Russell Jones made a motion to approve Consent Items A-C. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 8-0
Absent: Hamilton, O'Connell*

a. GCWA Board of Director's Workshop Minutes 02.18.2016

b. GCWA Board of Director's Workshop Minutes 03.17.2016

c. GCWA Board of Director's Regular Meeting Minutes 03.17.2016

9. Old Business

a. Discussion and possible action to approve a System Raw Water Availability Agreement between Gulf Coast Water Authority and Underground Storage LLC.

*Russell Jones made a motion to approve a System Raw Water Availability Agreement between Gulf Coast Water Authority and Underground Storage LLC. Eric Wilson seconded the motion. Motion Passed by a vote of 8-0
Absent: Hamilton, O'Connell*

10. New Business

a. Discussion and possible action to approve revisions to the the Amended and Restated By-Laws of Gulf Coast Water Authority.

*Russell Jones made a motion to approve revisions to the the Amended and Restated By-Laws of Gulf Coast Water Authority. Eric Wilson seconded the motion. Motion Passed by a vote of 8-0
Absent: Hamilton, O'Connell*

b. Discussion and possible action to elect an Assistant Secretary to the Gulf Coast Water Authority Board of Directors according to revisions of Article II Section 5 of the Amended and Restated By-Laws of Gulf Coast Water Authority.

James McWhorter made a motion to elect Brad Matlock as Assistant Secretary to the Gulf Coast Water Authority Board of Directors according to

*revisions of Article II Section 5 of the Amended and Restated By-Laws of Gulf Coast Water Authority. Eric Wilson seconded the motion. Motion Passed by a vote of 8-0
Absent: Hamilton, O'Connell*

- c. Discussion and possible action to approve Resolution No. 2016-003, a resolution of the Board of Directors of the Gulf Coast Water Authority amending the designation of its Investment Officer and making other findings and provisions related thereto.

*C.B. Rathburn PhD made a motion to approve Resolution No. 2016-003, a resolution of the Board of Directors of the Gulf Coast Water Authority amending the designation of its Investment Officer and making other findings and provisions related thereto.. Russell Jones seconded the motion. Motion Passed by a vote of 8-0
Absent: Hamilton, O'Connell*

- d. Discussion and possible action to approve an Amended and Restated Industrial Customer Contract between Gulf Coast Water Authority and Ashland Inc.

*Eric Wilson made a motion to approve an Amended and Restated Industrial Customer Contract between Gulf Coast Water Authority and Ashland Inc. Brad Matlock seconded the motion. Motion Passed by a vote of 8-0
Absent: Hamilton, O'Connell*

- e. Discussion and possible action on the Water Treatment Plant (WTP) Clearwell P554 Pump Repair and authorization for the General Manager to sign the pertinent documents.

- f. Discussion and possible action to award a construction contract to the responsive bidder with the lowest price for River Sediment Basin No. 1 and authorization for the General Manager to sign the pertinent documents.

*Eric Wilson made a motion to approve awarding a construction contract to Rally Construction, Inc, in the amount of \$848,600.00, the Total Base Bid and Alternate No. 1, for River Sediment Basin No. 1 and authorize the General Manager to sign the agreement and related contract documents. Brad Matlock seconded the motion. Motion Passed by a vote of 8-0
Absent: Hamilton, O'Connell*

11. Adjourn Meeting

James McWhorter adjourned the meeting at 4:39 PM.

Passed and approved this 19th day of May, 2016.



Eric Wilson, Secretary
Gulf Coast Water Authority Board of Directors