

Gulf Coast Water Authority

Gulf Coast Water Authority
Board of Directors Retreat
MINUTES
June 3, 2016

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Friday, June 3, 2016 at 8:30 AM** at the Noah's Event Venue, 3920 Gulf Freeway, Dickinson, Texas 77539.

The meeting informally convened at 8:30AM.

1. Roll Call

James McWhorter, Eric Wilson, Bennie Jones Jr., Brad Matlock PE, Shane Hamilton, Cliff Mock, Mike O'Connell and C.B. "Bix" Rathburn, PhD were in attendance. Connie Bradley and Russell C Jones were absent. A quorum was present at the GCWA Board of Directors Retreat.

a. Review and discuss GCWA's Mission Statement and Guiding Principles

Ron Cox reviewed GCWA's Mission Statement and Guiding Principles. There were no questions or comments.

b. Review and discuss GCWA's Succession Plan.

Ivan Langford reviewed the succession plan. The presence of the Succession Plan has proven to be beneficial with recent retirements. Future Succession Planning is being done to prepare for the retirement of employees who are or will soon be eligible.

c. Review and discuss GCWA's Organizational Chart in relation to the Succession Plan

Ivan Langford reviewed the current Organizational Chart. The board discussed filling open positions and new positions as well as recognizing various opportunities for GCWA to expand and create a stronger organization.

- *NELAP Certification at the Thomas Mackey Water Treatment Plant Lab*
- *Additional Heavy Equipment Operators*
- *Asset Management*

d. Review and discuss GIS Internship and Internships in relation to the Succession

Plan

Ivan Langford updated the board on the status of the GIS System for GCWA. Staff has selected an asset management software which will be purchased with the 2016-2017 Budget. GCWA received templates from the company which was chosen and is currently utilizing interns to collect information and enter the data in the templates. This information will transfer into the GIS System once it is purchased.

e. Review and discuss GCWA's Long Range Water Plan

Ivan Langford reviewed the events leading which led to the need of the Water Accounting Plan. The plan has been delayed for years due to a disagreement with TCEQ staff over methodology and a disagreement with TCEQ staff and Watermaster Program staff of the location where the flow is measured. GCWA will resubmit the accounting plan once an agreement has been reached.

Ivan Langford updated the board on the Long Term Water Plans being considered by GCWA -

- *Allen's Creek Reservoir*
- *Brazos River Authority Water Management Plan*
- *Lake Whitney*
- *Houston Waste Water Treatment Plant Return Flow*
- *Off-Channel Reservoir*

Long Term Water Options discussed

- *Burleson County Groundwater*
- *South East Water Purification Plant*

f. Review and discuss Texas Commission on Environmental Quality's Brazos River Watermaster Program

David Sauer discussed the challenges GCWA faces with the TCEQ Brazos River Watermaster Program.

g. Review and discuss WaterSMART Drought Contingency Planning Grant R16-FOA-DO-005 for Fiscal Year 2016 and GCWA's Drought Contingency Plan.

David Sauer updated the committee on the grant which assisted in the purchase of meters for metering the agricultural customers. David also reviewed the overall status of the agricultural metering by GCWA and the possibility of establishing an application fee and a more structured rate plan in the future. LCRA's plan was an example used afor GCWA to consider.

Ivan Langford provided information to the board regarding TCEQ's requirements for a Drought Contingency Plan. GCWA's last submitted Drought Contingency Plan was in 2012. TCEQ requires a new plan every 5 years, putting the next plan due in April 2017. GCWA will follow TCEQ's basic plan/outline in an effort to meet the TCEQ requirements. In an effort to be more proactive in the process of truly preparing for a drought, GCWA

has requested municipal customers to get their ground wells ready.

- h. Presentation of a draft version of Gulf Coast Water Authority's 2016-2017 Budget.

Bob Webb and Aric Owens presented the Proposed Operating Budget for 2016-2017.

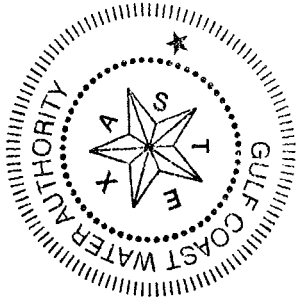
- i. Review and discuss Committee Meetings held by the GCWA Board of Directors Committees.

Ron Cox opened the discussion. Ivan Langford explained to board members the current structure of the board committee meetings purposely removes the possibility of a quorum of the board, which removes any decision making power from the committee. Therefore, committees may not make a recommendation for approval of an item at a Board Meeting. The committee may only report on what was discussed in regards to the topic.

2. Adjournment

The meeting adjourned at 2:45PM

Passed and approved this 16th day of June, 2016.



Eric Wilson, Secretary
Gulf Coast Water Authority Board of Directors