



Gulf Coast Water Authority

Gulf Coast Water Authority
Board of Directors Regular Meeting
MINUTES
July 21, 2016

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, July 21, 2016 at 3:00 PM** at the Gulf Coast Water Authority's Administrative Office, 3630 FM 1765, Texas City, Texas 77591.

1. Convene Meeting

James McWhorter called the meeting to order at 3:00 PM. Absent: Jones

2. Roll Call

President James McWhorter, Vice President Russell C Jones (3:05 PM), Secretary Eric Wilson, Treasurer Bennie Jones Jr., Assistant Secretary Brad Matlock, PE, Director Connie Bradley, Director Shane Hamilton, Director Cliff Mock, Director Mike O'Connell and Director C.B. "Bix" Rathburn, PhD were in attendance. A quorum of the Gulf Coast Water Authority Board of Directors was declared. Absent: Jones

3. Conflict of Interest Declarations

No Conflict of Interest Declarations. Absent: Jones

4. Requests to Address the Board

Theresa Gale, President of Galveston County Water Control & Improvement District No 12 Requested to Address the Board regarding Item 9D - Discussion and possible action on a proposed commitment by Galveston County Water Control and Improvement District No. 12 to purchase 2.0 MGD of water, its request that the Board give notice to customers with option agreements, and its request for assistance in obtaining 2.0 MGD water from any source. Ms. Gale thanked the Board for their consideration of the item. Absent: Jones

5. Managers' Report

a. Financial and Investment Report

Bob Webb reviewed the Financial and Investment Report.

b. Environmental Health and Safety Director's Report

David Hudson reviewed the Environmental Health & Safety Director's

Report.

- c. Thomas Mackey Water Treatment Plant Manager's Report
Jake Hollingsworth reviewed the Thomas Mackey Water Treatment Plant Report.
 - d. Thomas Mackey Water Treatment Plant Distribution Report
James Vanderwater reviewed the Thomas Mackey Water Treatment Plant Distribution Report.
 - e. Industrial Division Report
James Vanderwater reviewed the Industrial Division Report.
 - f. Canal Division Report
David Sauer reviewed the Canal Division Report.
 - g. Assistant General Manager's Report
David Sauer reviewed the Assistant General Manager's Report.
 - h. General Manager's Report
Ivan Langford reviewed the General Manager's Report.
6. Board Committees
- a. Capital Project Review Committee
Capital Project Review Committee members Eric Wilson - Chair, Mike O'Connell, Russell Jones and James McWhorter met on Thursday, July 14, 2016. The committee reviewed the US Bureau of Reclamation WaterSmart Grant, the Oyster Creek Improvements at Cullinan Park in Sugar Land, the North Line and Bayshore Line Capacity Study, Water Availability, a Study Evaluation for Nine City of Galveston Water Wells, TCEQ Metering Requirements and the Thomas Mackey Water Treatment Plant Rating Study.
 - b. Personnel and Compensation Committee
Personnel and Compensation Committee members Shane Hamilton - Chair, Brad Matlock PE and James McWhorter met on Thursday, July 14, 2016. The committee reviewed the newly created Assistant General Manager - Administrative job description and the Request For Proposal for a Compensation and Benefits Study.
 - c. Finance and Insurance Committee
Finance and Insurance Committee members, Bennie Jones, Jr. - Chair, Connie Bradley, C.B. "Bix" Rathburn, PhD and Mike O'Connell met on Thursday, July 21, 2016. The committee reviewed the Quarterly Financials and the Quarterly Investments.

7. Consent Agenda

- a. Discussion and possible action to approve the minutes of the Gulf Coast Water Authority Board of Director's Regular Meeting on June 16, 2016.

Shane Hamilton made a motion to approve the minutes of the Gulf Coast Water Authority Board of Director's Regular Meeting on June 16, 2016.. Eric Wilson seconded the motion. Motion Passed by a vote of 10-0

8. Old Business

- a. Discussion and possible action to approve a Work Authorization with AECOM Technical Services, Inc, for Phase II River Sediment Basin and Mono-Fill Designs and authorization for the General Manager to sign the pertinent documents.

Eric Wilson made a motion to approve a Work Authorization with AECOM Technical Services, Inc, for Phase II River Sediment Basin and Mono-Fill Designs in an amount not to exceed \$105,234 and authorize the General Manager to sign the pertinent documents. Brad Matlock seconded the motion. Motion Passed by a vote of 10-0

- b. Discussion and possible action to adopt the Fiscal Year 2016-17 Strategic Plan.

C.B. Rathburn PhD made a motion to approve the adoption of the Fiscal Year 2016-17 Strategic Plan. Eric Wilson seconded the motion. Motion Passed by a vote of 10-0

9. New Business

- a. Discussion and possible action to approve an Engineering Service Agreement and Work Authorization for the Study Evaluation for Nine (9) City of Galveston Water Wells and authorization for the General Manager to sign pertinent documents.

Bennie Jones Jr made a motion to approve an Engineering Service Agreement and Work Authorization with Bleyl & Associates/LBG Guyton Engineering Services for the Study Evaluation for Nine (9) City of Galveston Water Wells. and authorize the General Manager to sign the pertinent documents. Russell Jones seconded the motion. Motion Passed by a vote of 10-0

- b. Discussion and possible action to approve Board member expenses to attend CLE International Texas Water Law Conference, September 29-30, 2016 in San Antonio, Texas

Mike O'Connell made a motion to approve the reimbursement of eligible expenses which GCWA Director Russell Jones incurs while attending the CLE International Texas Water Law Conference 2016 September 29 - 30, 2016 in San Antonio, Texas. Shane Hamilton seconded the motion. Motion Passed by a vote of 10-0

- c. Discussion and possible action to approve amendments to the following Mainland Water Project Customer Contract
- Third Amendment to the Mainland Water Project Customer Contract with Galveston County Water Control and Improvement District No 12 - Kemah

C.B. Rathburn PhD made a motion to approve the Third Amendment to the Mainland Water Project Customer Contract with Galveston County Water Control and Improvement District No 12 - Kemah. Russell Jones seconded the motion. Motion Passed by a vote of 10-0

- d. Discussion and possible action on a proposed commitment by Galveston County Water Control and Improvement District No. 12 to purchase 2.0 MGD of water, its request that the Board give notice to customers with option agreements, and its request for assistance in obtaining 2.0 MGD water from any source.

Russell C Jones requested an Executive Session of the GCWA Board of Directors to further discuss the request for assistance in obtaining 2 MGD of water. James McWhorter announced the Board would retreat into an Executive Session to consult with GCWA Attorney Scott Bounds after the completion of item 9e of the agenda.

Scott Bounds of Olson and Olson announced the GCWA Board of Directors recessed into Executive Session at 5:20 PM to discuss item 9d, under Texas Government Code 551.071 - Consultation with Attorney, as permitted by the Texas Open Meetings Act. The Texas Open Meetings Act does not require a certified agenda on the minutes of the meeting and none were kept.

The GCWA Board of Directors reconvened into Regular Session at 6:23PM.

Russell Jones made a motion to direct staff to make a recommendation on the request from Galveston County Water Control and Improvement District No 12 and to determine the definition a real offer, where after the results would be presented to the GCWA Board of Directors at the August 2016 Regular Board Meeting. Mike O'Connell seconded the motion. Motion Passed by a vote of 10-0

- e. Discussion and possible action for a transaction with Smith Park 21 Development, LLC, to grant GCWA fee simple title to an existing canal easement over Lots 1 and 2 of the Allison Richey Gulf Coast Home Company's Suburban Gardens subdivision of Section No. 2, A.C.H. & B.

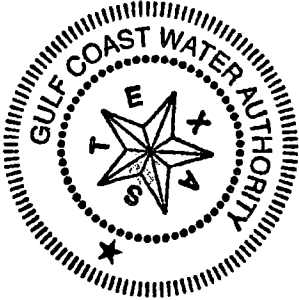
Survey, A-566, Vol. 2, Pg. 98, of the records of Brazoria County, in exchange for GCWA releasing any rights to an easement over the remainder of said Lots, and authorization for the General Manager to sign the pertinent documents.

Mike O'Connell made a motion to approve a transaction with Smith Park 21 Development, LLC, to grant GCWA fee simple title to an existing canal easement over Lots 1 and 2 of the Allison Richey Gulf Coast Home Company's Suburban Gardens subdivision of Section No. 2, A.C.H. & B. Survey, A-566, Vol. 2, Pg. 98, of the records of Brazoria County, in exchange for GCWA releasing any rights to an easement over the remainder of said Lots, and authorize the General Manager to sign the pertinent documents. Eric Wilson seconded the motion. Motion by a vote of 10-0

10. Adjourn Meeting

James McWhorter adjourned the meeting at 6:23 PM.

Passed and approved this 18th day of August, 2016.



A handwritten signature in black ink, appearing to read 'Eric Wilson', is written over a horizontal line.

Eric Wilson, Secretary
Gulf Coast Water Authority Board of Directors