



Gulf Coast Water Authority

Gulf Coast Water Authority
Board of Directors Regular Meeting
MINUTES
November 17, 2016

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, November 17, 2016 at 3:00 PM** at the GCWA Administrative Office, 3630 FM 1765, Texas City, Texas 77591.

1. Convene Meeting

Russell C Jones called the meeting to order at 3:02 PM.

2. Roll Call

President Russell C Jones, Vice President C.B. "Bix" Rathburn, PhD, Secretary Eric Wilson, Treasurer Bennie Jones Jr, Assistant Secretary Brad Matlock PE, Director Connie Bradley, Director Cliff Mock, Director James McWhorter and Director Shane Hamilton. A quorum was present

Absent: O'Connell

3. Conflict of Interest Declarations

There were no Conflict of Interest Declarations.

Absent: O'Connell

4. Requests to Address the Board

a. Kyle Burks - GC WCID No 12

Kyle Burks addressed the board with an update of the status of Galveston County Water Control & Improvement District No 12's request for additional water.

Absent: O'Connell

5. Managers' Report

a. Financial Report

Bob Webb reviewed the September 2016 Financial Report. Absent: O'Connell

b. Environmental Health & Safety Report

Thomas Gilbert reviewed the Environmental Health & Safety Report. Absent: O'Connell

c. Thomas S Mackey Water Treatment Plant Report

Jake Hollingsworth presented a power point with the review of the Thomas S Mackey Water Treatment Plant Report. Absent: O'Connell

d. Thomas S Mackey Water Treatment Plant Distribution Report

James Vanderwater reviewed the Thomas S Mackey Water Treatment Plant Distribution Report. Absent: O'Connell

e. Capital Project Report

James Vanderwater presented a power point with the review of the Capital Project Report. Absent: O'Connell

f. Industrial Division Report

James Vanderwater reviewed the Industrial Division Report. Absent: O'Connell

g. Canal Division Report

David Sauer presented a power point with the review of the Canal Division Report. Absent: O'Connell

h. Assistant General Manager's Report

David Sauer noted the Assistant Manager's Report was covered in the items reviewed in the Canal Division Report. Absent: O'Connell

i. General Manager's Report

Ivan Langford reviewed the General Manager's Report. Absent: O'Connell

6. Board Committees

a. Personnel and Compensation Committee Meeting

The Personnel and Compensation Committee met on Monday, November 7, 2016. The committee established a quarterly meeting schedule. The agenda included a discussion of the Board Evaluation of the General Manager, but not all directors were able to complete the evaluation prior to the committee meeting and the items was deferred to the November 30th Personnel and Compensation Committee Meeting. Absent: O'Connell

b. Capital Project Review Committee Meeting

The Capital Project Review Committee met on November 8, 2016. James Vanderwater updates the committee on the status of several Capital Projects. Kyle Burks updated the committee on Galveston County Water Control & Improvement District's efforts to acquire 2 MGD for Kemah. The

committee also discussed the Galveston Well Fields, the Industrial Reservoir, the Industrial Pump Station and various ongoing projects. Absent: O'Connell

c. Finance and Insurance Committee Meeting

The Finance and Insurance Committee met on Thursday, November 17, 2016. The committee reviewed the financial report from September 2016. The committee discussed GCWA's contract with Texas County and District Retirement System for 2017 and requested staff bring to the board for consideration. A recommendation was made by the committee for the Personnel and Compensation Committee review the retirement system and benefits of the TCDRS Contract prior to the preparation of the 2017-2018 Budget. The committee requested staff bring the agreement between GCWA and Patterson & Associates to the board for consideration. Absent: O'Connell

7. Consent Agenda

*Eric Wilson made a motion to approve Consent Agenda Items A & B. Brad Matlock seconded the motion. Motion Passed by a vote of 9-0
Absent: O'Connell*

- a. Discussion and possible action to approve the Gulf Coast Water Authority Board of Directors Regular Meeting Minutes of October 20, 2016.
- b. Discussion and possible action to approve the purchase of five (5) vehicles from HGACBuy and authorization for the General Manager to sign the pertinent documents.

8. Old Business

- a. Discussion and possible action to approve LRE Water, LLC's Work Authorization LRE1604 for Project Management of the US Bureau of Reclamation WaterSMART Grant which will update GCWA's Drought Contingency Plan by September 2017, with GCWA and US Bureau of Reclamation each contributing \$148,250.00 for a total project cost not to exceed \$296,500.00 and authorization for the General Manager to sign the pertinent documents.

*C.B. Rathburn PhD made a motion to approve LRE Water, LLC's Work Authorization LRE1604 for Project Management of the US Bureau of Reclamation WaterSMART Grant which will update GCWA's Drought Contingency Plan by September 2017, with GCWA and US Bureau of Reclamation each contributing \$148,250.00 for a total project cost not to exceed \$296,500.00 and authorize the General Manager to sign the pertinent documents. Eric Wilson seconded the motion. Motion Passed by a vote of 9-0
Absent: O'Connell*

9. New Business

Item 9i was removed from the agenda

- a. Discussion and possible action to approve the ranking of offers received for the Clarifier No. 3 Launder Installation at Thomas Mackey Water Treatment Plant, the award of a contract to the highest ranked contractor and authorization for the General Manager to sign pertinent documents.

Eric Wilson made a motion to approve the Rank of the Offers received for the Clarifier No. 3 Launder Installation at Thomas Mackey Water Treatment Plant, award of a contract to the highest ranked contractor, CFG Industries LLC in the amount of \$166,267.00, and authorize the General Manager to sign the pertinent documents. Shane Hamilton seconded the motion.

Motion Passed by a vote of 9-0

Absent: O'Connell

- b. Discussion and possible action to approve the ranking of offers received for the Reconstruction of Structure at the Head of Lateral 10, the award of a construction contract to the highest ranked contractor and authorization for the General Manager to sign pertinent documents.

Eric Wilson made a motion to approve the waiving of requirements for attendance to mandatory pre-offer meeting, approve the ranking of offers received for the Reconstruction of Structure at the Head of Lateral 10, the award of a construction contract to the highest ranked contractor, WadeCon LLC in the amount of \$231,785.00 and authorize the General Manager to sign pertinent documents. James McWhorter seconded the motion. Motion Passed by a vote of 9-0

Absent: O'Connell

- c. Discussion and possible action to approve the ranking of offers received for the Rehabilitation of Pipe Crossing at Algoa Friendswood Road, the award of a construction contract to the highest ranked contractor, and authorization for the General Manager to sign pertinent documents.

Eric Wilson made a motion to approve the Rank of the Offers received for the Rehabilitation of Pipe Crossing at Algoa Friendswood Road, award of a contract to the highest ranked contractor, CFG Industries LLC in the amount of \$351,680.00, and authorize the General Manager to sign pertinent documents. James McWhorter seconded the motion. Motion Passed by a vote of 9-0

Absent: O'Connell

- d. Discussion and possible action to approve the renewal of Gulf Coast Water Authority's employee retirement plan with the Texas County and District Retirement System (TCDRS) for 2017.

The Personnel and Compensation Committee needs to review the TCDRS Plan provisions going into GCWA's next fiscal year.

*C.B. Rathburn PhD made a motion to approve the Texas County and District Retirement System (TCDRS) plan provisions for Plan year 2017 with a Retirement Plant Rate of 8.67% and Group Term Life Rate of 0.38%. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 9-0
Absent: O'Connell*

- e. Discussion and possible action to approve a Short-Term Water Availability Agreement with NRG Texas Power LLC for 10,000 acre-feet of water for Calendar Year 2017 and authorization for the General Manager to sign the pertinent documents .

*Eric Wilson made a motion to approve a Short-Term Water Availability Agreement with NRG Texas Power LLC for 10,000 acre-feet of water for Calendar Year 2017 and authorize the General Manager to sign the pertinent documents. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 9-0
Absent: O'Connell*

- f. Discussion and possible action to approve an Application for Gulf Coast Water Authority's participation in TexStar, a investment pool for Texas Local Governments.

*Bennie Jones Jr made a motion to approve an Application for Gulf Coast Water Authority's participation in TexStar, a investment pool for Texas Local Governments. Eric Wilson seconded the motion. Motion Passed by a vote of 9-0
Absent: O'Connell*

- g. Discussion and possible action to approve a Participation Agreement and a Resolution authorizing Gulf Coast Water Authority's participation in TexPool Investment Pools designating authorized representatives.

*Bennie Jones Jr made a motion to approve a Participation Agreement and a Resolution authorizing Gulf Coast Water Authority's participation in TexPool Investment Pools and designating authorized representatives. Eric Wilson seconded the motion. Motion Passed by a vote of 9-0
Absent: O'Connell*

- h. Discussion and possible action to approve pipe purchases for 2016-17 from Wyatt Resources Inc. and authorization for the General Manager to sign the pertinent documents.

C.B. Rathburn PhD made a motion to approve the pipe purchases for 2016-17 through Wyatt Resources Inc. and authorize the General Manager to sign the pertinent documents. Eric Wilson seconded the motion. Motion

Passed by a vote of 9-0

Absent: O'Connell

- i. Discussion and possible action to approve Board Member expenses to attend Public Funds Investment Act (PFIA), December 8-9, 2016 in San Antonio, Texas.
- j. Discussion and possible action to approve the Investment Advisory Agreement between Patterson & Associate and Gulf Coast Water Authority and authorization for the General Manager to sign the pertinent documents .

Bennie Jones Jr made a motion to approve the Investment Advisory Agreement between Patterson & Associate and Gulf Coast Water Authority and authorize the General Manager to sign the pertinent documents. Eric Wilson seconded the motion. Motion Passed by a vote of 9-0

Absent: O'Connell

- k. Consider approval of expenses related to the Emergency Repair of 18-inch line in Marathon TRD by Trey Industries.

Brad Matlock made a motion to approve expenses related to the Emergency Repair of 18-inch line in Marathon TRD by Trey Industries. Eric Wilson seconded the motion. Motion Passed by a vote of 9-0

Absent: O'Connell

10. Executive Session

The GCWA Board of Directors did not meet in Executive Session

- a. *The Executive Session is held in accordance with Texas Open Meetings Act Texas Government Code, Section 551.074 - Personnel Matters, to discuss the following: General Manager's evaluation.*

11. Action Agenda

Item 11a was removed from the agenda

- a. Discussion and possible action regarding General Manager.

12. Adjourn Meeting

Russell C Jones adjourned the meeting at 5:03 PM. Absent: O'Connell