



Gulf Coast Water Authority

Gulf Coast Water Authority  
Board of Directors Regular Meeting  
MINUTES  
December 15, 2016

The Board of Directors of the Gulf Coast Water Authority of Galveston County, Texas, met on **Thursday, December 15, 2016 at 3:00 PM** at the GCWA Administrative Office, 3630 FM 1765, Texas City, Texas 77591.

1. Convene Meeting

*C.B. "Bix" Rathburn, PhD called the meeting to order at 3:00 PM.*

*Absent: Jones*

2. Roll Call

*Vice President C.B. "Bix" Rathburn, PhD, Secretary Eric Wilson, Treasurer Bennie Jones Jr, Assistant Secretary Brad Matlock PE, Director Connie Bradley, Director Cliff Mock, Director Mike O'Connell, Director James McWhorter and Director Shane Hamilton. A quorum was present.*

*Absent: Jones*

3. Conflict of Interest Declarations

*No Conflict of Interest Declarations*

*Absent: Jones*

4. Requests to Address the Board

*No Requests to Address the Board*

*Absent: Jones*

5. Board Business

a. Galveston County Day at the Capitol

*C.B. "Bix" Rathburn, PhD reviewed Galveston County Day at the Capitol which will take place March 1, 2017, 10:30 AM to approximately 6:00 PM.*

*Absent: Jones*

- b. Brazoria County Day at the Capitol

*Ivan Langford reviewed Brazoria County Day at the Capitol which will take place on March 7, 2017.*

*Absent: Jones*

- c. Texas Water Conservation Association - Texas Water Day 2017

*Ivan Langford reviewed TWCA Texas Water Day 2017 which will take place in Washington DC, February 8-10, 2017.*

*Absent: Jones*

## 6. Managers' Report

- a. Financial Report

*Bob Webb reviewed the October 2016 Financial Report. Absent: Jones*

- b. Environmental Health & Safety Report

*Thomas Gilbert reviewed the Environmental Health & Safety Report. Absent: Jones*

- c. Thomas Mackey Water Plant Report

*Jake Hollingsworth presented a power point review of the Thomas S Mackey Water Treatment Plant Report. Absent: Jones*

- d. Thomas Mackey Water Treatment Plant Distribution Report

*James Vanderwater reviewed the Thomas S Mackey Water Treatment Plant Distribution Report. Absent: Jones*

- e. Industrial Division Report

*James Vanderwater reviewed the Industrial Division Report. Absent: Jones*

- f. Capital Project Report

*James Vanderwater presented a power point review of the Capital Project Report. Absent: Jones*

- g. Canal Division Report

*David Hudson presented a power point review of the Canal Division Report. Absent: Jones*

- h. Assistant General Manager's Report

*No review of the Assistant General Manager's Report. Absent: Jones*

- i. General Manager's Report

*Ivan Langford reviewed the General Manager's Report. Absent: Jones*

7. Board Committees

a. Personnel and Compensation Committee

*The Personnel and Compensation Committee met on November 30, 2016. Shane Hamilton - Chair, Brad Matlock PE, James McWhorter PE and Eric Wilson attended. The committee reviewed the General Managers Evaluations which will be reviewed during an Executive Session of the December 15, 2016 Regular Board Meeting. Absent: Jones*

b. Long Range Planning Committee

*The Long Range Planning Committee met on November 30, 2016. Cliff Mock - Chair, Russell C Jones and Bennie Jones attended. The committee discussed the City of Houston's Long Term Water Supply Strategy and the expansion or relocation of GCWA's Administrative Office. Absent: Jones*

c. Capital Project Review Committee

*The Capital Project Review Committee met on December 8, 2016. Eric Wilson - Chair, James McWhorter PE and Mike O'Connell attended as well as Bennie Jones Jr. The committee discussed the Hydraulic Capacity Assessment of the Thomas Mackey Water Treatment Plant, the Chocolate Bayou Pump Station, the evaluation of yields from Jones and Oyster Creek, the GCWA Water Accounting Plan, the Southeast Transmission Waterline Project, the ARKK Engineering Study for GC WCID No 12, Galveston Alta Loma Well Fields and reviewed ongoing Capital Projects. Absent: Jones*

d. Finance and Insurance Committee

*The Finance and Insurance Committee met on December 15, 2016. Bennie Jones Jr - Chair, C.B. "Bix" Rathburn, PhD, Mike O'Connell and Connie Bradley attended. The committee reviewed the October 2016 Financials and the Proposed Policy on the Disbursement of Authority Funds and discussed Brokers and Dealers for Investments and the Reserve Fund Policy. Absent: Jones*

8. Consent Agenda

a. Discussion and possible action to approve the Gulf Coast Water Authority Board of Directors Regular Meeting Minutes November 17, 2016

*Eric Wilson made a motion to motion to approve the GCWA Board of Directors Regular Meeting Minutes of November 17, 2016. Cliff Mock seconded the motion. Motion Passed by a vote of 9-0  
Absent: Jones*

b. Discussion and possible action to approve the Gulf Coast Water Authority Board of Directors Special Meeting November 30, 2016

*Eric Wilson made a motion to motion to approve the GCWA Board of Directors Special Meeting Minutes of November 30, 2016. Cliff Mock seconded the motion. Motion Passed by a vote of 9-0  
Absent: Jones*

- c. Discussion and possible action to approve a Deed Without Warranty to Beazer Homes Texas, L.P. for the release of property located in Abstract 483, Brazoria County, Texas, and authorization for the General Manager to sign the pertinent documents.

*Cliff Mock made a motion to motion to approve a Deed Without Warranty to Beazer Homes Texas, L.P. for the release of property located in Abstract 483, Brazoria County, Texas, and authorize the General Manager to sign the pertinent documents. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 9-0  
Absent: Jones*

9. Old Business

- a. Discussion and possible action to approve a Work Authorization with Lockwood Andrews & Newnam, Inc to amend Work Authorization LAN0907D and authorization for the General Manager to sign the pertinent documents.

*Brad Matlock made a motion to Tabled to the January 19, 2017 GCWA Board of Directors Regular Board Meeting. Eric Wilson seconded the motion. Motion Other by a vote of 9-0  
Absent: Jones*

10. New Business

- a. Discussion and possible action to approve a Letter Agreement between New Cingular Wireless PCS, LLC, by CCATT LLC, its Attorney in Fact ("Lessee"), and Gulf Coast Water Authority ("GCWA") to modify, among other things, the length of the term in the lease agreement between GCWA and Lessee dated July 22, 1994 as may be amended for property located in Sugar Land, Fort Bend County, Texas, and authorization for the General Manager to sign the pertinent documents.

*Brad Matlock made a motion to motion to approve a Letter Agreement between New Cingular Wireless PCS, LLC, by CCATT LLC, its Attorney in Fact ("Lessee"), and Gulf Coast Water Authority ("GCWA") to modify, among other things, the length of the term in the lease agreement between GCWA and Lessee dated July 22, 1994 as may be amended for property located in Sugar Land, Fort Bend County, Texas, and authorize the General Manager to sign the pertinent documents. Cliff Mock seconded the motion. Motion Passed by a vote of 9-0  
Absent: Jones*

- b. Discussion and possible action to approve a proposal to replace LPU3 and twelve Pipe Gallery remote I/O controllers at the Thomas S. Mackey Water Treatment Plant and authorization for the General Manager to sign the pertinent documents.

*Connie Bradley made a motion to motion to approve the proposal from Prime Controls to replace Local Processing Unit 3 and twelve (12) Pipe Gallery Remote In/Out Controllers at the Thomas S. Mackey Water Treatment Plant in an amount not to exceed \$190,273.00 with 10% contingency and authorize the General Manager to sign the pertinent documents. James McWhorter seconded the motion. Motion Passed by a vote of 9-0*

*Absent: Jones*

- c. Discussion and possible action to approve a Work Authorization with ARKK Engineering for design services associated with a booster pump station located on FM 517 to increase line capacity for GC WCID No. 12 and authorization for the General Manager to sign the pertinent documents.

*Shane Hamilton made a motion to motion to approve a Work Authorization with ARKK Engineering for design services associated with a booster pump station located on FM 517 to increase line capacity for GC WCID No. 12 and authorize the General Manager to sign the pertinent documents. James McWhorter seconded the motion. Motion Passed by a vote of 9-0*

*Absent: Jones*

- d. Discussion and possible action to approve Board Member expenses to attend *Texas Water Conservation Association and Texas Rural Water Association Water Law Seminar - Waves of Change*, January 11 - 12, 2017 in Austin, Texas.

*James McWhorter made a motion to motion to approve the reimbursement of eligible expenses which GCWA Director Russell C Jones may incur while attending Texas Water Conservation Association and Texas Rural Water Association Water Law Seminar - Waves of Change, January 11 - 12, 2017 in Austin, Texas. Bennie Jones Jr seconded the motion. Motion Passed by a vote of 9-0*

*Absent: Jones*

#### 11. Executive Session

*The GCWA Board of Directors retreated into Executive Session at 5:00 PM.*

*Absent: Jones*

- a. *The Executive Session is held in accordance with Texas Open Meetings Act Texas Government Code, Section 551.074 - Personnel Matters, to*

*discuss the following: General Manager's evaluation.*

12. Action Agenda

*The GCWA Board of Directors reconvened into Regular Session at 5:56 PM.*

*Absent: Jones*

- a. Discussion and possible action regarding General Manager.

*Shane Hamilton made a motion to motion to approve the compensation of the General Manager as discussed in Executive Session retroactive to the beginning of the fiscal year.. Mike O'Connell seconded the motion. Motion Passed by a vote of 9-0*

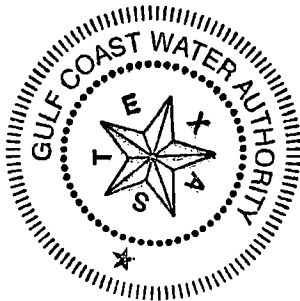
*Absent: Jones*

13. Adjourn Meeting

*C.B. "Bix" Rathburn, PhD adjourned the meeting at 5:57 PM.*

*Absent: Jones*

Passed and approved this 19th day of January, 2017.



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Eric Wilson  
Secretary  
Gulf Coast Water Authority Board of Directors