



Gulf Coast Water Authority

Gulf Coast Water Authority  
Board of Directors Regular Meeting  
MINUTES  
July 20, 2017

Notice is hereby given that the Board of Directors of the Gulf Coast Water Authority will meet on **Thursday, July 20, 2017 at 3:00 PM** at the GCWA Administrative Office, 3630 FM 1765, Texas City, Texas 77591, for the following purpose(s).

1. Convene Meeting

*GCWA Board of Directors President Russell C Jones called the meeting to order at 3:00 PM*

2. Roll Call

*President Russell C Jones, Vice President C.B. "Bix" Rathburn, PhD, Secretary Eric Wilson, Assistant Secretary Brad Matlock PE, Director Cliff Mock, Director Mike O'Connell, Director Shane Hamilton and Director James McWhorter PE were in attendance. A quorum was present.*

*Absent: Jones Jr*

3. Conflict of Interest Declarations

a. Brad Matlock

*Item 7b - Record into minutes Engineering Work Authorizations with Aurora Technical Services, LLC and Cobb Fendley for design and coordination of utility adjustments for I-45 reconstruction.*

4. Requests to Address the Board

*No Requests to Address the Board*

*Absent: Jones Jr*

5. Board Business

a. GCWA Board of Directors Meeting Schedule for December 2017

*The Board agreed to keep the December 2017 Finance and Insurance Committee Meeting and Regular Board Meeting as scheduled.*

*Absent: Jones Jr*

6. Monthly Reports

a. Human Resources / Personnel & Compensation Committee

*Humaira Baig reviewed the Human Resources Manager's Report.  
Shane Hamilton reviewed the Personnel & Compensation Committee  
Meeting held June 22, 2017.*

*Absent: Jones Jr*

b. Environmental Health & Safety / Safety Committee

*David Sauer reviewed GCWA's Environmental Health and Safety  
Manager's Report.*

*Absent: Jones Jr*

c. Business Manager / Finance & Insurance Committee

*Bob Webb reviewed GCWA Finances for June 2017, GCWA Reserves for  
June 2017 and GCWA Investments for June 2017.  
David Meserve of Patterson and Associates presented a power point on the  
Quarterly Investment Report.*

*Absent: Jones Jr*

d. Thomas Mackey Water Treatment Plant

*Jake Hollingsworth reviewed the Thomas Mackey Water Treatment Plant  
Report.*

*Absent: Jones Jr*

e. Capital Projects / Capital Projects Review Committee

*James Vanderwater presented a power point review of the Capital Projects.*

*Absent: Jones Jr*

f. Canal Division

*David Hudson presented a power point review of the Canal Division.*

*Absent: Jones Jr*

g. Long Range Planning Committee

*Cliff Mock reviewed the Long Range Planning Committee Meeting held  
June 28, 2017.*

*Absent: Jones Jr*

h. Assistant General Manager

*David Sauer reviewed the Assistant General Manager's Report.*

*Absent: Jones Jr*

i. General Manager

*Ivan Langford reviewed the General Manager's Report.*

*Absent: Jones Jr*

7. Consent Agenda

- a. Discussion and possible action to approve the minutes of the GCWA Board of Directors Regular Meeting on June 15, 2017.

*C.B. Rathburn PhD made a motion to motion to approve the minutes of the GCWA Board of Directors Regular Meeting on June 15, 2017. Eric Wilson seconded the motion. Motion Passed by a vote of 8-0*

*Absent: Jones Jr*

- b. Record into minutes Engineering Work Authorizations with Aurora Technical Services, LLC and Cobb Fendley for design and coordination of utility adjustments for I-45 reconstruction.

8. New Business

- a. Discussion and possible action to accept the Gulf Coast Water Authority's Quarterly Investment Report Ending May 31, 2017.

*Cliff Mock made a motion to motion to accept the Gulf Coast Water Authority Quarterly Investment Report Ending May 31, 2017. James McWhorter seconded the motion. Motion Passed by a vote of 8-0*

*Absent: Jones Jr*

- b. Discussion and possible action to approve an Agreement with Whitley Penn LLP to audit Gulf Coast Water Authority's fiscal accounts and records for the year ending August 31, 2017 in an amount not to exceed \$50,000 and authorization for the General Manger to sign the pertinent documents

*C.B. Rathburn PhD made a motion to motion to approve an Agreement with Whitley Penn LLP to audit Gulf Coast Water Authority's fiscal accounts and records for the year ending August 31, 2017 in an amount not to exceed \$50,000 and authorize the General Manger to sign the pertinent documents. Mike O'Connell seconded the motion. Motion Passed by a vote of 8-0*

*Absent: Jones Jr*

- c. Discussion and possible action to approve an Inter Local Agreement with the City of League City for non-destructive testing and other work on the water line located along Calder Road and authorization for the General Manager to sign pertinent documents.

*Eric Wilson made a motion to motion to approve to approve an Inter Local Agreement with the City of League City for non-destructive testing and other work on the water line located along Calder Road and authorize the General Manager to sign pertinent documents. Brad Matlock seconded the motion. Motion Passed by a vote of 8-0  
Absent: Jones Jr*

- d. Discussion and possible action to approve the qualified bids for Earthtec or Equivalent Copper Sulfate, Zinc Orthophosphate, Granular Activated Carbon, Sodium Chlorite, Cationic Polymer, Ferric Sulfate, and Hydrofluorosilicic Acid; all for use at Thomas S Mackey Water Treatment Plant and authorization for the General Manager to sign the pertinent documents.

*Eric Wilson made a motion to motion to approve the purchase of the following chemicals from the most qualified bidder - Earthtec or Equivalent Copper Sulfate from Chameleon at \$12.50 per Gallon, Zinc Orthophosphate from Brenntag at \$0.36729 per pound, and Granular Activated Carbon from Calgon at \$0.82 per pound, Sodium Chlorite from IDI at \$0.524 per pound, Cationic Polymer from Polydyne at \$0.484 per pound, Ferric Sulfate from Altviva for \$0.0599 per pound, Hydrofluorosilicic Acid from Mosaic at \$0.17 per pound for use at Thomas S Mackey Water Treatment Plant and authorize the General Manager to sign the pertinent documents. Brad Matlock seconded the motion. Motion Passed by a vote of 8-0  
Absent: Jones Jr*

- e. Discussion and possible action on proposed interlocal agreement between Gulf Coast Water Authority and the City of Friendswood for the replacement and future maintenance of the Mandale Road Bridge.

*Brad Matlock made a motion to motion to approve an interlocal agreement between Gulf Coast Water Authority and the City of Friendswood for the replacement and future maintenance of the Mandale Road Bridge. Shane Hamilton seconded the motion. Motion Passed by a vote of 8-0  
Absent: Jones Jr*

## 9. Executive Session

*The GCWA Board of Directors convened into Executive Session at 5:05 PM.*

- a. *The Executive Session is held in accordance with Texas Open Meetings Act, (Vernon's Civil Statutes) Texas Government Code, Section 551.072 - Deliberation on Real Property - the purchase of real property near the intersection of FM 517 East and 32nd Street in Texas City for the construction of a booster pump station for Galveston County Water Control & Improvement District No. 12*
- b. *The Executive Session is held in accordance with Texas Open Meetings Act, (Vernon's Civil Statutes) Texas Government Code, Section 551.072 - Deliberation on Real Property - the lease of real property adjacent to Gulf*

Coast Water Authority's Industrial Reservoir to the City of Texas City.

10. Action Agenda

*The Gulf Coast Water Authority Board of Directors reconvened into Regular Session at 5:41 PM*

- a. Discussion and possible action for the purchase of real property near the intersection of FM 517 East and 32nd Street in Texas City for the construction of a booster pump station for Galveston County Water Control & Improvement District No. 12 and authorization for the General Manager to sign pertinent documents.

*Shane Hamilton made a motion to Motion to approve the purchase of real property near the intersection of FM 517 and 32nd Street in Texas City for the construction of a booster pump station for Galveston County Water Control & Improvement District No 12 and authorize the General Manager to sign pertinent documents subject to results of an environmental site assessment and clear title to the property. James McWhorter seconded the motion. Motion Passed by a vote of 8-0*

*Absent: Jones Jr*

- b. Discussion and possible action to approve the lease of real property adjacent to Gulf Coast Water Authority's Industrial Reservoir to the City of Texas City

*Absent: Jones Jr*

11. Adjourn Meeting

*GCWA Board of Directors President Russell C Jones adjourned the meeting at 5:45 PM.*

Passed and approved this 17th day of August, 2017.



  
Eric Wilson, Secretary

Gulf Coast Water Authority Board of Directors

